

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On May 24, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Charles Chappell, Director
Paul Greenhill, District Manager
B. R. Dossett, Attorney

Melvin Gay, Secretary
Thomas Zdansky, Director

Absent: Dan Klostermann, Daniel Vassberg, and Glenn Wilde

Terry Galle, President, called the meeting to order at 10:35 a.m. and presided,

1. Minutes. The minutes of the April 12, 2023, meeting were presented. The motion was made by Charles Chappell and seconded by Melvin Gay that the minutes of the April 12, 2023 be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. Audit Report. Audit for Fiscal Year Ended December 31, 2022. Geary Berkman, CPA. Presented the audit for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Following a review of the audit the motion was made by Charles Chappell and second by Thomas Zdansky to accept Audit for Fiscal Year 2022. Following a discussion, the motion unanimously carried.
4. May 6, 2023. Election of Board of Directors – Status Report. Charles Chappell and Daniel Vassberg have signed the required Oath of Office and Statement.
5. Election of Board of Officers. It was noted that Water Code Section 49.054 requires an election of officers after a director's election. The motion was made by Daniel Vassberg and seconded by Thomas Zdansky that Terry Galle be elected President of the Board, Glenn Wilde be elected Vice-President of the Board, and Melvin Gay be elected Secretary of the Board. Following a discussion, the motion unanimously carried.
6. Physical Plant:
 - 6.1 Construction of Equipment Storage Shed. Manager Greenhill discussed the need for one three-sided shed equipment storage shed having the same specifications as the District's existing three-sided weld-up shed, being 45 feet east-west by 80 feet north south. The existing shed is in the southeast corner of the District's fenced yard. The new shed will be in the northeast corner of District's yard. The estimated cost is in the \$75,000-\$100,000 range. Following a discussion, no action was taken on this item pending an attorney opinion on the applicable bidding requirements.

- 6.2 Roof Extension to North Maintenance Building. Manager Greenhill noted that the District has constructed a parking area along the north and east sides of the North Maintenance Building for vehicles and equipment, and proposed that a roof extension be added to the North Maintenance Building to create a car port type structure for the protection of vehicles and equipment. The estimated cost is less than \$25,000.00. It was noted that no action could be taken on this item because it was not on the agenda. Accordingly, no action was taken.

7. Lateral G Status Report.

7.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77 / I-69.

- (a) 1000 feet east of Simo Road and upgrade is Simo Road Crossing. No observable change in status since April 12, 2023 meeting. Construction has not commenced. Manager Greenhill requested that the County provide a status report, but none was provided.
- (b) 1000 feet west of Simo Road. No observable change in status since April 12, 2023 meeting. Manager Greenhill requested that the County provide a status report, but none was provided.
- (c) Removal of high points between FM 1018 and 1000 feet east of Simo Road. No change in status since April 12, 2023 meeting. Manager Greenhill requested that the County provide a status report, but none was provided.
- (d) 120 feet west of U.S. 77 / I-69. No change in status since April 12, 2023 meeting. Manager Greenhill requested that the County provide a status report, but none was provided.

7.2. County widening and improvement of segment of Lateral G between FM 1018 and Hidalgo Main Drain [Joint Flood Control Project TWDB application No. 40069.]

- (a) Status report: No change in status since April 12, 2023 meeting.
- (b) Consider and take action on any matters, if any, required of this District respecting the grant. No action necessary at this time.

8. Hidalgo-Willacy Joint Venture Drain – Wier No. 4 failure.

8.1 Status report. The plans call for the construction of a coffer dam. Construction of the coffer dam has commenced but work has been slowed due to inclement weather.

8.2 Consider and take action on any matters required of this District for the replacement of Wier No. 4. No action necessary at this time..

9. Reports: Receive reports and make decisions respecting the subject of such reports including:

9.1 Manager:

- (a) Work accomplished since last meeting. Preparation for hurricane season underway.

(b) Willacy County Drainage District No. 2. Mowing prison ditches and replacing one 19" field drain.

9.2 Attorney:

(a) Legislative Update. Presented.

10. Financial Reports:

10.1 Receive and review financial reports for April 2023. Expenditures totaling \$51,056.03 for the month of April 2023 were presented.

10.2 Approval for payment of accounts for April 2023 and wages for May 2023. Expenditures were presented for the month of April 2023 totaling \$51,056.03 beginning with check #3321 and ending with check #3346, wages for May totaling \$51,056.03 be approved as presented. The motion was made by Thomas Zdansky and seconded by Charles Chappell that these payments for month of April 2023 be approved:


WCDD #1 Payroll	#3341	\$ 35,000.00	Wages for June
AT&T	#3322	\$ 243.30	Telephones
Alamo Iron Works	#3323	\$ 93.17	Supplies
Alamo Lumber	#3324	\$ 215.36	Supplies
City of Lyford	#3325	\$ 70.66	Water/Sewer
Core and Main	#3326	\$ 1,718.80	Pipe/Gates
Culligan	#3327	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3328	\$ 150.00	April Retainer
Dossett Law Office	#3321	\$ 1,715.00	Legal Fees
Garver, LLC	#3329	\$ 1,323.00	Engineering Fees
Guardian	#3345	\$ 386.47	Employee Paid Insurance
Holt	#3330	\$ 2,273.53	Machine Repair
Johnny's True Value	#3332	\$ 194.00	Supplies
John Deere Financial	#3331	\$ 188.75	Repairs
O'Reilly's	#3334	\$ 300.18	Supplies
ProBilling	#3335	\$ 761.99	Supplies
Reliant	#3336	\$ 204.84	Electricity
SANTCANT Services	#3337	\$ 300.00	Website IT Maintenance & Retainer
Superior Alarm	#3339	\$ 180.00	Fire & Building Alarm
VTX Telecom, LLC	#3340	\$ 178.78	Phone & Internet
Stella Vela	#3338	\$ 84.00	Office Maintenance
Willacy Co-op	#3342	\$ 11.35	Supplies
Willacy County	#3343	\$ 4,983.33	Health Insurance
Mary Helen Woods	#3345	\$ 40.84	Reimbursement Ins.
Xerox Business Solutions	#3344	\$ 81.79	Copies - Printer
Xerox	#3292	\$ 316.89	Copier Rent
Total for April		\$ 51,056.03	

Following a discussion, the motion unanimously carried.

11. Take up such other matters as may properly be brought before the Board.

Isaac Huacuja, engineer of the Garver Engineering Firm, presented options of how to capture grant funding the preparation of a Master Drainage Plan and preparation of rules and guidelines for subdivision development, engineering project reviews, and permit requirements. A general discussion followed. No action was taken.

12. Adjournment. There being no other business, the meeting was adjourned at 11:45 a.m.


Terry Galle, President


Melvin Gay, Secretary