

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On August 9, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President	Melvin Gay, Secretary
Charles Chappell, Director	Glenn Wilde, Vice President
Dan Klostermann, Director	
Paul Greenhill, District Manager	
B. R. Dossett, Attorney	

Absent: Daniel Vassberg and Thomas Zdansky

Terry Galle, President, called the meeting to order at 10:35 a.m. and presided,

1. Minutes. The minutes of the May 24, 2023, meeting were presented. The motion was made by Charles Chappell and seconded by Melvin Gay that the minutes of the May 24, 2023 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. Budget for the fiscal year beginning January 1, 2024 and ending December 31, 2024. It was noted that the budget proposed for the fiscal year beginning January 1, 2024 and the tax rate proposed for 2023 must each be given preliminary approval, and final approval given at the meeting held no less than five days after the required Notice of Public Hearing on Tax Rate is published in a newspaper. Manager Paul Greenhill presented a proposed budget for the fiscal year beginning January 1, 2024. The proposed budget was reviewed, whereupon the motion was made by Glenn Wilde and seconded by Melvin Gay that the proposed budget be given preliminary approval and that the final approval be considered at a meeting to be held on August 23, 2023 at 10:30 a.m. Following a discussion, the motion unanimously carried.
4. Tax Rate for 2023. Manager Greenhill reported that the proposed budget requires the 2023 tax rate to be \$0.25 per \$100 valuation. The motion was made by Dan Klostermann and seconded by Charles Chappell that (1) for 2023, it is proposed the District adopt a tax rate of \$0.25 per \$100 Valuation. (2) the required public hearing on the proposed tax rate be held during the August 23, 2023 meeting, and (3) the required Notice of Public Hearing be published as required by law. Following a discussion, the motion unanimously carried.
5. Lateral G Status Report.
 - 5.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77 / I-69.
 - (a) 1000 feet east of Simo Road and upgrade of Simo Road Crossing. Work has not commenced. Manager Greenhill requested that the County provide a status report for this project, but none was provided. He contacted Hidalgo County Drainage District No. 1, which advised that the County, HCDD#1, and Munoz & Gusman have agreed that the County will provide the materials and HCDD#1 will install the Simo Road Crossing. HCDD#1 has not set the date that the Simo Road crossing

up shed. Manager Greenhill noted that Texas Water Code Section 49.272(d) as amended effective September 1, 2023, provides that contracts over \$25,000 and not exceeding \$150,000 can be awarded without newspaper notice, but only after the solicitation of at least three bids. He reported that the estimated cost of the shed is more than \$75,000 but less than \$150,000. The motion was made by Melvin Gay and seconded by Dan Klostermann that on or after September 2, 2023, Manager Greenhill solicit no less than three sealed bids for the construction of one three-sided weld-up shed having the same specifications as the District's existing three-sided weld-up shed, that the bids be opened at the September 13, 2023 Board meeting, and the project be awarded at the September 13, 2023 Board meeting. Following a discussion, the motion unanimously carried.

- 7.2 Roof Extension to North Maintenance Building. Manager Greenhill noted that the District has constructed a parking area along the north, east, and west sides of the North Maintenance Building for vehicles and equipment using millings given to the District by TxDOT, and proposed that a roof extension, similar to a car port, be added to north and west sides of the North Maintenance Building. Manager Greenhill noted that Texas Water Code Section 49.272(d) presently provides that contracts over \$25,000 and not exceeding \$70,000 can be awarded without newspaper notice, but only after the solicitation of at least three bids. He reported that the estimated cost of the roof extension is more than \$25,000 but less than \$75,000. The motion was made Melvin Gay and seconded by Dan Klostermann that Manager Greenhill solicit no less than three sealed bids for the construction of a roof extension on the north and west sides of the North Maintenance Building, that the bids be opened at the September 13, 2023 Board meeting, and the project be awarded at the September 13, 2023 Board meeting. Following a discussion, the motion unanimously carried

8. Grants. Consider and take action on proposals of the Garver Engineering Firm on capturing grant funding for the preparation of a Master Drainage Plan and preparation of rules and guidelines for subdivision development, engineering project reviews and permit requirements. Tabled for discussion at the next August 23, 2023 meeting. Attorney Dossett noted that the District adopted rules in 2021. The drawing of the down drains required by the District will need to be added to the rules. A discussion followed that since the discharge of stormwater into the Hidalgo-Willacy Joint Venture drain is restricted by the agreement with the El Sauz Ranch, the need for a study to determine the quantity and rate that stormwater can be discharged from subdivisions into the District's system should be included in the discussions with Garver Engineering.
9. Reports: Receive reports and make decisions respecting the subject of such reports including:
- 9.1 Manager:
- (a) Work accomplished since last meeting. Report presented. Ditches in good shape and still preparing for hurricane season.
 - (b) Willacy County Drainage District No. 2. The widening of the Willamar Drain between the outfall and FM. 1420, TWDB project No. 40088, has commenced.

10. Financial Reports:

10.1 Quarterly Investment Report for the 2nd Quarter of 2023. Presented and discussed. The motion was made by Melvin Gay and seconded by Dan Klostermann, that the Investment report for the 2nd Quarter of 2023 be approved. Following a discussion, the motion unanimously carried.

10.2 Receive and review financial reports for May, June and July, 2023. Presented and discussed. The motion was made by Melvin Gay and seconded by Dan Klostermann, that the financial reports for May, June and July, 2023 be approved. Following a discussion, the motion unanimously carried.

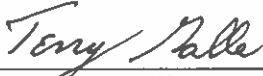
10.3 Approval for payment of accounts for May, June and July 2023. Expenditures were presented for the month of May 2023 totaling \$79,034.82, beginning with check #3347 and ending with check #3374, June 2023 totaling \$60,774.74 beginning with check #3375 and ending with check #3398 and July 2023 totaling \$67,740.55 beginning with check #3399 and ending with check #3424 and wages for August 2023 be approved as presented. The motion was made by Dan Klostermann and seconded by Charles Chappell that these payments for month of May, June, and July, 2023 be approved:

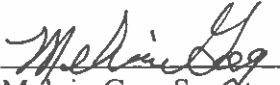
WCDD #1 Payroll	#3369	\$ 35,000.00	Wages for June
AT&T	#3349	\$ 243.30	Telephones
Alamo Iron Works	#3350	\$ 23.47	Supplies
Alamo Lumber	#3351	\$ 1,469.57	Supplies
Atmax Equipment Co.	#3352	\$ 830.50	Machine supplies
Buffo & Berkman	#3353	\$ 6,000.00	2022 Audit
City of Lyford	#3354	\$ 70.03	Water/Sewer
Culligan	#3355	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3356	\$ 150.00	May Retainer
Gerber Life Insurance	#3357	\$ 1,046.90	Life Insurance
Guardian	#3358	\$ 380.78	Employee Paid Insurance
Holt	#3359	\$ 215.92	Machine Repair
Johnny's True Value	#3361	\$ 322.85	Supplies
John Deere Financial	#3360	\$ 3,511.91	Repairs
Linde Gas & Equipment	#3362	\$ 690.66	Supplies
Pacheco Fence	#3347	\$ 6,300.00	Fence on back property
Pacheco Fence #	#3348	\$ 5,689.00	Fence on back property
Petty Cash	#3370	\$ 355.97	Reimbursement to petty cash
Reliant	#3363	\$ 267.38	Electricity
SANTCANT Services	#3364	\$ 300.00	Website IT Maintenance & Retainer
Superior Alarm	#3366	\$ 474.50	Inspection Fire & Building Alarm
Triple S Steele	#3367	\$ 288.67	Supplies
VTX Telecom, LLC	#3368	\$ 178.78	Phone & Internet
Stella Vela	#3365	\$ 84.00	Office Maintenance
Willacy Co-op	#3371	\$ 154.68	Supplies

SANTCANT Services	#3399	\$ 622.00	Yearly Retainer & Dynadot Domain
Seiver Implement Company	#3413	\$ 505.20	Supplies
Superior Alarm	#3415	\$ 2,750.00	Redo Alarm System
T&W Tire	#3416	\$ 1,677.30	Tires
VTX Telecom, LLC	#3417	\$ 178.78	Phone & Internet
Stella Vela	#3414	\$ 84.00	Office Maintenance
Willacy Co-op	#3423	\$ 25.00	Supplies
Willacy County	#3397	\$ 4,983.33	Health Insurance
Xerox	#3398	\$ 266.25	Copier Rent
Total for July		\$ 67,740.55	

Following a discussion, the motion unanimously carried.

11. Take up such other matters as may properly be brought before the Board.
12. Adjournment. There being no other business, the meeting was adjourned at 12:35 a.m.


 Terry Galle, President


 Melvin Gay, Secretary