

## **MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1**

On August 10, 2022, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President  
Melvin Gay, Secretary  
Glenn Wilde, Vice President  
Paul Greenhill, District Manager

Daniel Vassberg, Director  
Charles Chappell, Director  
Dan Klostermann, Director

Absent: Thomas Zdansky

Terry Galle, President called meeting to order at 10:35 a.m. and presided,

1. Minutes. The minutes of the May 25, 2022 meeting were presented. The motion was made by Melvin Gay and seconded by Charles Chappell that the minutes of the May 25, 2022 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Budget for the fiscal year beginning January 1, 2023 and ending December 31, 2023. It was noted that the budget proposed for the fiscal year beginning January 1, 2023 and the tax rate proposed for 2022 must each be given preliminary approval, and final approval given at a meeting held no less than five days after the required Notice of Public Hearing on Tax Rate is published in a newspaper. Manager Paul Greenhill presented a proposed budget for the fiscal year beginning January 1, 2023. The proposed budget was reviewed,, whereupon the motion was made by Glenn Wilde and seconded by Dan Klostermann that the proposed budget be given preliminary approval and that the final approval be considered at a meeting to be held on August 24, 2022 at 10:30 a.m. Following a discussion, the motion unanimously carried.
4. Tax Rate for 2022. Manager Greenhill reported that the proposed budget requires the tax rate for 2022 be \$0.25 per \$100 valuation. The motion was made by Daniel Vassberg and seconded by Melvin Gay that (1) for 2022, it is proposed the District adopt a tax rate of \$0.25 per \$100 valuation. (2) the required Public Hearing on the proposed tax rate be held during the August 24, 2022 meeting and (3) the required Notice of Public Hearing be published as required by law. Following a discussion, the motion unanimously carried.
5. Consider engaging engineering service agreement. Motion made by Daniel Vassberg and seconded by Melvin Gay to approve engaging service agreement with Garver Engineering Services. Following a discussion, the motion unanimously carried.
6. Lateral G Status Report.
  - 6.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69. In the final phase of engineering.
  - 6.2. County widening and improvement of segment between FM 1018 and Hidalgo Main

Drain [Joint Flood Control Project TWDB application No. 40069.]

- (a) Status report: Still waiting on completion of the Engineering Feasibility Report. It was scheduled to be completed by June 30, 2022, and the Design Phase is scheduled to be completed by September 30, 2022. The required environmental / archeological study for Grant Project No. 40069 has been completed.
- (b) Consider and take action on any other matters, if any, required of this District respecting the grant. No other action is required at this time.

7. TxDOT FM 1018 Improvement – upgrade of drain crossings at Laterals G (two rows of 5 foot x 5 foot box culverts), G-1, and C. Installation of the of the 5x5 box culverts has been completed..

8. Equipment:

8.1 Caterpillar 326 Long Reach, Serial Number MFJ20042. Delivered to the District on June 13, 202, and is in service..

9. Reports: Receive reports and make decisions respecting the subject of such reports including:

9.1 Manager:

- (a) Work accomplished since last meeting. Ditch work at Lyford Gin Yard ditch has been completed. Also continuing ditch cleaning on Lateral “H” and ditch mowing on Later “G”.
- (b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure: HCDD No. 1 Manager says the engineering study and plans have been completed, and the project is eady to be put out for bids. No other action is required at this time.
- (c) Willacy County Drainage District No. 2: Report on work accomplished presented. Continuing with ditch mowing and preparing for 2022 Hurricane Season.

9.2 Attorney: Not present.

10. Financial Reports:

10.1 Investment Officer Report for 2<sup>nd</sup> Quarter of 2022. Presented. Motion mad by Dank Klostermann and seconded by Glenn Wilde to approve report as presented. Following a discussion, the motion unanimously carried.

10.2 Approval of Payment of accounts for month of May, June and July, 2022 and wages for August 2022.

Expenditures were presented for the month of May totaling \$53,026.92 beginning with check #3051 and ending with check #3074, for month of June for the total amount of \$90,797.99 beginning with check #3077 and ending with #3097, for month of July for the total amount of \$341,452.82 beginning with check #3098 ending with check #3117. The motion was made by Dan Klostermann and seconded by Charles Chappell that these payments for month of May, June and July 2022 be approved:

WCDD #1 Payroll	#3071	\$ 30,000.00	Wages for June
AT&T	#3051	\$ 237.50	Telephones
Alamo Lumber	#3052	\$ 83.64	Supplies

Buffo & Berkman	#3053	\$ 5,500.00	2021 Audit
Cintas	#3054	\$ 63.14	Supplies
City of Lyford	#3055	\$ 67.94	Water/Sewer
Wells Fargo – Corporate Card	#3056	\$ 1,218.45	Office/Misc./ Supplies
Culligan	#3057	\$ 40.00	Water Dispenser Rental
Cytech	#3058	\$ 363.97	A/C Repair
Dossett Law Office	#3059	\$ 150.00	June Retainer
Gerber	#3060	\$ 1,046.90	Life Insurance Manager
Guardian	#3061	\$ 1,664.33	Employee Life Insurance
Guardian	#3062	\$ 375.10	Employee Paid Insurance
John Deere Financial	#3063	\$ 2,383.85	Machine Repair
Johnny's True Value	#3064	\$ 28.34	Supplies
Oil Patch Fuel & Supply	#3066	\$ 427.20	Supplies
Leopoldo Olivarez	#3065	\$ 975.50	GIS Mapping
ProBilling	#3067	\$ 515.17	Supplies
Reliant	#3068	\$ 249.26	Electricity
SANTCANT Services	#3069	\$ 600.00	Website IT Maintenance & Retainer
VTX Telecom, LLC	#3070	\$ 166.26	Phone & Internet
Willacy County	#3073	\$ 4,959.83	Health Insurance
Xerox	#3074	\$ <u>316.89</u>	Copier Rent
		\$ 53,026.92	

WCDD #1 Payroll	#3092	\$ 30,000.00	Wages for July
AT&T	#3077	\$ 237.50	Telephones
Alamo Lumber	#3078	\$ 272.87	Supplies
Cintas	#3079	\$ 63.14	Supplies
City of Lyford	#3080	\$ 69.12	Water/Sewer
Wells Fargo – Corporate Card	#3082	\$ 1,144.39	Office/Misc./ Supplies
Core & Main	#3081	\$ 2,072.11	Pipe
Culligan	#3083	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3084	\$ 150.00	July Retainer
Guardian	#3085	\$ 375.10	Employee Paid Insurance
Holt	#3086	\$ 1,817.30	Repairs
Johnny's True Value	#3087	\$ 110.67	Supplies
Pico Propane and Fuels	#3088	\$ 13,530.00	Fuel
Reliant	#3089	\$ 260.51	Electricity
SANTCANT Services	#3090	\$ 920.00	Website IT Maintenance
VTX Telecom, LLC	#3091	\$ 166.26	Phone & Internet
Willacy County	#3095	\$ 4,959.83	Health Insurance
Willacy County Appraisal Dist.	#3096	\$ 9,556.55	3 <sup>rd</sup> Quarter Allocation
WCDD#1 – Petty Cash	#3093	\$ 408.43	Reimbursements
Willacy Co-op	#3094	\$ 77.32	Supplies
Xerox	#3097	\$ <u>316.89</u>	Copier Rent
		\$ 90,797.99	


WCDD #1 Payroll	#3118	\$ 30,000.00	Wages for August
AT&T	#3099	\$ 250.00	Telephones
Alamo Lumber	#3100	\$ 185.42	Supplies
Cintas	#3101	\$ 63.14	Supplies
City of Lyford	#3102	\$ 70.43	Water/Sewer
Wells Fargo – Corporate Card	#3104	\$ 1,445.85	Office/Misc./ Supplies
Core & Main	#3103	\$ 6,410.40	Pipe
Culligan	#3105	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3106	\$ 150.00	August Retainer
Guardian	#3107	\$ 375.10	Employee Paid Insurance
Holt	#3108	\$ 2,026.74	Repairs
Holt	#3098	\$293,289.00	326 LR Excavator
Johnny's True Value	#3109	\$ 59.26	Supplies
O'Reilly's	#3110	\$ 108.39	Supplies
Oil Patch Fuel & Supplies	#3111	\$ 928.90	Supplies
ProBilling	#3112	\$ 28.76	Supplies
Reliant	#3113	\$ 280.00	Electricity
SANTCANT Services	#3114	\$ 300.00	Maintenance Website IT
VTX Telecom, LLC	#3115	\$ 166.36	Phone & Internet
Willacy County	#3116	\$ 4,958.21	Health Insurance
Xerox	#3117	\$ 316.89	Copier Rent
		\$341,452.82	

Following a discussion, the motion unanimously carried.

11. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board. Manager reported next board meeting will be on August 24, 3023 for public hearing on 2022 tax rate and 2023 budget

Adjournment. There being no other business, the meeting was adjourned at 11:45 a.m.

  
 Terry Galle, President

  
 Melvin Gay, Secretary