

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On April 13, 2022, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Melvin Gay, Secretary
Paul Greenhill, District Manager
B. R. Dossett, Attorney

Dan Klostermann, Director
Thomas Zdansky, Director

Absent: Daniel Vassberg, Charles Chappell and Glenn Wilde

Terry Galle, President called meeting to order at 10:30 a.m. and presided,

1. Minutes. The minutes of the February 9, 2022 meeting were presented. The motion was made by Dan Klostermann and seconded by Thomas Zdansky that the minutes of the February 9, 2022 meeting be approved. Following a discussion, the motion unanimously carried. It was noted that no meeting was held in March.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Lateral G Status Report.
 - 3.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69. Project will be put out for bids sometime in July of 2022.
 - 3.2. County widening and improvement of segment between FM 1018 and Hidalgo Main Drain [Joint Flood Control Project TWDB application No. 40069.]
 - (a) Receive status report: Still waiting on completion of the Engineering Feasibility Report.
 - (b) Consider and take action on payment of required environmental/archeological study and any other required study not paid out of the grant. The County has advised that the grant application did not include the cost of the required environmental/archeological study, which will cost \$25,000.00, and has requested that the District pay for the study. The motion by Thomas Zdansky and seconded by Dan Klostermann that the District offer to pay one-half of the cost of the study. Following a discussion, the motion unanimously carried.
 - (c) Consider and take action on any other matters, if any, required of this District respecting the grant. None.
4. TxDOT FM 1018 Improvement – upgrade of drain crossings at Laterals G (two rows of 5 foot x 5 foot box culverts), G-1, and C. Construction is still underway and 5x5 box culverts have been delivered to the job site.
5. Equipment:
 - 5.1 Godwin DCP 300 Pump - Gate 630-L (Fred Gate). The suction and discharge hoses have been installed, tested and ready for service.

5.2 Caterpillar 326 Long Reach – Not yet delivered. Tentative delivery is now the end of April 2022.

6. Election May 7, 2022

6.1 Receive Secretary's report. Secretary Gay reported that all candidates are unopposed and presented a Certificate of Unopposed Status, which was accepted by President Galle..

6.2 Cancellation of Election. The motion by Thomas Zdansky and seconded by Dan Klostermann that this Order cancelling the election and declaring the unopposed candidates elected be adopted:

WHEREAS, in accordance with Acts 1969, 61st Leg., Reg. Sess., ch. 10, pgs. 22-30, as amended by Acts 1971, 62nd Leg., Reg. Sess., ch. 281, pgs. 1179-1180; Acts 1983, 68th Leg., Reg. Sess., ch. 672, pgs. 4226-4227; and Acts 2005, 79th Leg., Reg. Sess., ch. 448, pgs. 1225-1227, the Texas Water Code, and the Texas Election Code, Willacy County Drainage District No. 1 shall hold an election on May 7, 2022, at which time the required number of Directors shall be elected to fill the vacancies then-occurring on the Board of Directors as provided by law;

WHEREAS, at said election, two (2) Directors are to be elected to membership on the Board of Directors of Willacy County Drainage District No. 1:

Place 1	three (3) years beginning May 15, 2022;
Place 2	three (3) years beginning May 15, 2022;

WHEREAS, the candidates whose names are to appear on the ballot are:

Place 1	Glenn Wilde
Place 2	Dan Klostermann

WHEREAS, in accordance with Texas Election Code, Chapter 2, Subchapter C, it is hereby determined and found that for Place 1, only one person filed an Application for a Place on the Ballot; that for Place 2, only one person filed an Application for a Place on the Ballot; no one filed a Declaration of Write-in Candidacy; there being only one candidate for Place 1, said candidate is unopposed; there being only one candidate for Place 2, said candidate is unopposed; and no proposition is to appear on the ballot;

WHEREAS, in accordance with Texas Election Code § 2.51 an election may be cancelled if all filing deadlines have passed, each candidate for an office listed on the ballot is unopposed, and no proposition is to appear on the ballot.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Willacy County Drainage District No. 1 that:

1. The regular election to fill vacancies on the Board of Directors, called and ordered by this Board to be held on May 7, 2022, is hereby canceled.
2. Each of the following unopposed candidates is hereby elected to a three-year term beginning May 20, 2021:

Place 1 Glenn Wilde
Place 2 Dan Klostermann

3. A copy of this Order shall be posted on Election Day at each polling place that would have been used in the election.

After consideration of the above Resolution and Order, it was moved and seconded that the same do pass. Thereupon, the question being called for, the following members of the Board voted AYE: Terry Galle, Dan Klostermann, Melvin Gay and Thomas Zdansky; the following voted NO: NONE.

7. Reports: Receive reports and make decisions respecting the subject of such reports including:

7.1 Manager:

- (a) Work accomplished since last meeting presented. Lateral "B" ditch work has been completed, continuing with ditch work at Laterals "C" & "J". Once ditch work is complete will move equipment to Laterals "H", "P" & Gin & Yard Ditch to clean these areas.
- (b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure: HCDD No. 1 manager has reported 90% of engineering work is complete, once 100% completed bid will go out for bids.
- (c) Willacy County Drainage District No. 2: Ditch work at Wilamar Hwy 186 has been completed. Continuing ditch mowing. Manager also presented future possible San Perlita Relief Drain Project.
- (d) May meeting. Manager Greenkil noted that the Audit of the fiscal year ended December 31, 2021 is supposed to be ready for presentation to the Board on May 25, 2022 and proposed that the May meeting of the Board be held on May 25 instead of May 11. The motion by Thomas Zdansky and seconded by Dan Klostermann that the next meeting of the Board be held on May 25, 2022. Following a discussion, the motion unanimously carried.

7.2 Attorney:

- a. Annual Cyber Training. Attorney Dossett noted that the annual cyber training must be completed by the end of August.
- b. Survey of Lateral E and sub laterals south of FM 1018. No report.

8. Financial Reports:

- 8.1 Financial Reports for January 2022. Expenditures were presented totaling \$49,681.62 beginning with check number 2957 and ending with 2976.
- 8.2 Financial reports for February 2022. Expenditures were presented totaling 88,050.62 beginning with check number 2977 and ending with number 3002.
- 8.3 Financial reports for March 2022. Expenditures were presented totaling \$77,258.95 beginning with check number 3003 and ending with 3027.
- 8.4 Approval of Payment of accounts for month of January, February and March 2022 and wages for April 2022. Motion by Thomas Zdansky and seconded by Melvin Gay to approve payment of January, February and March 2022 expenditures as presented:


WCDD #1 Payroll	#2974	\$ 40,000.00	Wages for February
AT&T	#2957	\$ 238.84	Telephones
Alamo Iron Works	#2958	\$ 283.54	Supplies
Alamo Lumber	#2959	\$ 115.21	Supplies
Cintas	#2960	\$ 197.09	Supplies
City of Lyford	#2961	\$ 64.29	Water/Sewer
Wells Fargo – Corporate Card	#2962	\$ 340.78	Office/Misc./ Supplies
Culligan	#2963	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#2964	\$ 150.00	February Retainer
Dossett Law Office	#2964	\$ 705.00	Legal Fees
Guardian	#2965	\$ 336.36	Employee Paid Insurance
Interstate	#2966	\$ 912.58	Repair
Johnny’s True Value	#2967	\$ 93.43	Supplies
O’Reilly’s	#2968	\$ 144.51	Supplies
Oil Patch Fuel & Supply, Inc.	#2969	\$ 344.50	Supplies
ProBilling	#2970	\$ 303.47	Supplies
Reliant	#2971	\$ 296.87	Electricity
SANTCANT Services	#2972	\$ 300.00	Retainer Website IT
VTX Telecom, LLC	#2973	\$ 166.26	Phone & Internet
Willacy County	#2975	\$ 4,332.00	Health Insurance
Xerox	#2976	\$ <u>316.89</u>	Copier Rent
		\$ 49,681.62	

WCDD #1 Payroll	#3000	\$ 40,000.00	Wages for March
AT&T	#2977	\$ 1,395.34	Telephones
Alamo Lumber	#2979	\$ 250.36	Supplies
Alamo Iron Works	#2978	\$ 1,307.77	Supplies
Boggus Ford	#2980	\$ 28.00	Inspection Vehicles
Cintas	#2981	\$ 63.14	Supplies
City of Lyford	#2982	\$ 65.65	Water/Sewer
Wells Fargo – Corporate Card	#2983	\$ 1,417.28	Office/Misc./ Supplies
Culligan	#2984	\$ 40.00	Water Dispenser Rental
Diego	#2985	\$ 10.00	Repair
Dossett Law Office	#2986	\$ 150.00	March Retainer
Gerber	#2987	\$ 1,046.90	Manager Life Insurance
Guardian	#2989	\$ 336.36	Employee Paid Insurance
Guardian	#2988	\$ 1,220.97	Life Insurance – Employees
Hidalgo County Drainage Dist #1	#2990	\$ 24,442.49	Ditch Work
John Deere Financial	#2991	\$ 617.96	Repair
Linde Gas & Equipment Inc.	#2992	\$ 95.70	Supplies
O’Reilly’s	#2993	\$ 142.44	Supplies
Pico Propane & Fuels	#2994	\$ 10,018.95	Fuel
Reliant	#2995	\$ 381.90	Electricity
SANTCANT Services	#2996	\$ 300.00	Retainer Website IT
Superior Alarms	#2997	\$ 168.85	Fire & Monitoring Alarm System
Tops (The Outdoor Power Store)	#2998	\$ 207.25	Supplies

VTX Telecom, LLC	#2999	\$ 166.26	Phone & Internet
Willacy County	#3001	\$ 3,860.16	Health Insurance
Xerox	#3002	\$ <u>316.89</u>	Copier Rent
		\$ 88,050.62	
WCDD #1 Payroll	#3022	\$ 35,000.00	Wages for April
AT&T	#3003	\$ 237.50	Telephones
Alamo Iron Works	#3004	\$ 519.21	Supplies
CNA – Bond	#3007	\$ 135.00	Bond Glenn Wilde
CNA – Bond	#3007	\$ 135.00	Bond Dan Klostermann
Cintas	#3005	\$ 63.14	Supplies
City of Lyford	#3006	\$ 65.48	Water/Sewer
Wells Fargo – Corporate Card	#3008	\$ 6,255.40	Office/Misc./ Supplies
Culligan	#3009	\$ 40.00	Water Dispenser Rental
Diego’s Tire Shop	#3010	\$ 20.00	Repairs
Dossett Law Office	#3011	\$ 150.00	April Retainer
Dossett Law Office	#3027	\$ 120.00	Legal Fees
Guardian	#3012	\$ 440.43	Employee Paid Insurance
John Deere Financial	#3013	\$ 7,998.38	Repairs
Johnny’s True Value	#3014	\$ 253.49	Supplies
Linde Gas & Equipment Inc.	#3015	\$ 153.35	Supplies
Oil Patch Fuel & Supply, Inc.	#3016	\$ 397.50	Supplies
Pico Propane & Fuels	#3017	\$ 9,248.58	Fuel
ProBilling	#3018	\$ 244.52	Supplies
Reliant	#3019	\$ 312.80	Electricity
SANTCANT Services	#3020	\$ 300.00	Retainer Website IT
VTX Telecom, LLC	#3021	\$ 332.52	2 Month’s Phone & Internet
Willacy County	#3023	\$ 4,963.21	Health Insurance
Willacy County Appraisal	#3024	\$ 9,556.55	2 nd Quarter Allocation
Xerox	#3025	\$ <u>316.89</u>	Copier Rent
		\$ 77,258.95	

Following a discussion, the motion unanimously carried.

9. Personnel. Manager introduced Willacy County Drainage District No. 2 secretary Erika Anderson to the board of directors.
10. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
11. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon, the meeting was adjourned at 11:45 am.



Terry Galle
Terry Galle, President

Melvin Gay
Melvin Gay, Secretary