

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On December 8, 2021, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President  
Melvin Gay, Secretary  
Daniel Vassberg, Director  
Dan Klostermann, Director  
Paul Greenhill, District Manager  
B. R. Dossett, Attorney

Glenn Wilde, Vice President  
Thomas Zdansky, Director  
Charles Chappell, Director

Absent: None

Terry Galle, President called meeting to order at 10:30 a.m. and presided,

1. Minutes. The minutes of the November 10, 2021 meeting were presented and read. The motion was made by Thomas Zdansky and seconded by Melvin Gay that the minutes of the November 10, 2021 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Lateral G Status Report.
  - 3.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69. Manager Greenhill met with the County Commissioner and project engineer on December 7, 2021, at the project site to discuss project design. Surveying will begin today, December 8, 2021. Engineering design will be submitted in January 2022 for approval and once the plans are approved. Probably the project will be put out for bids in February 2022.
  - 3.2. County widening and improvement of segment between FM 1018 and Hidalgo Main Drain
    - a. Status. Manager Greenhill will attend the December 9, 2021 Willacy County Commissioners Court meeting to hear project update to be presented by Hidalgo County Drainage District #1's Manager, Raul Sesin. Manager Greenhill report at January 2022 meeting.
    - b. Consider and take action on any matters to finalize grant. No action required at this time.
4. TxDOT FM 1018 Improvement – upgrade of drain crossings at Laterals G, G1 and C. – Status report: Work has commenced. The contractor is supposed to install the two 5'x5' box culverts at the Lateral G crossing north of Los Mesquite Subdivision sometime in January or February 2022.

5. Lateral E, Lateral E-1, and Lateral E-2 in Share 2. Consider and take action to engage surveyor to prepare a description of the drains. No action

6. Equipment:

6.1 Godwin DCP 300 Pump - Gate 630-L (Fred Gate). No change in status. The pump is still in the District's yard awaiting transportation to the pad by the dealer. Installation will take approximately one day. Payment will be made at that time.

6.2 Caterpillar 326 Long Reach – Tentative delivery still January or February 2022.

7. Reports: Receive reports and make decisions respecting the subject of such reports including:

7.1 Manager:

(a) Work accomplished since last meeting. Report presented. Equipment has been brought in for end of year maintenance.

(b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure: Hidalgo County Drainage District No. 1 has done nothing to remove the damaged weir—the debris are still in the drain channel. HCDD#1 has advised that preparation of the plans for the replacement weir are in progress. It's consultants have completed 50% of scour analysis. Survey work will be completed by next week. The plans might be ready for approval next week.

(c) Willacy County Drainage District No. 2: Continuing ditch mowing. Overall system in good shape. Report of status of Willamar Lateral improvement project presented.

7.2 Attorney:

(a) 2022 Eminent Domain Report (for calendar year 2021). Has been submitted.

(b) May 2022 Election. The Notice of Deadline for file for Place on the Ballot will be posted on or before the December 20 posting date.

8. Financial Reports:

8.1 Receive and review financial reports for the month of November 2021. Presented and reviewed totaling \$181,488.41.

8.3 Approval for payment of accounts for month of November 2021 and wages for December 2021. The motion was made by Charles Chappell and seconded by Daniel Vassberg that the expenditures, for November 2021 and wages for December 2021, beginning with check number 2909 and ending with check number 2933 for \$181,488.41 be approved as presented. Following a discussion, the motion unanimously carried.


November Expenditures:

WCDD #1 Payroll	#2930	\$ 35,000.00	Wages for December
AT&T	#2910	\$ 250.00	Telephones
Alamo Iron Works	#2911	\$ 407.20	Supplies
Alamo Lumber	#2912	\$ 236.36	Supplies
Boggus Ford	#2913	\$ 47.33	Supplies
Cintas	#2914	\$ 63.14	Supplies
City of Lyford	#2915	\$ 68.14	Water/Sewer
Wells Fargo – Corporate Card	#2916	\$ 3,257.00	Office/Misc./ Supplies
Culligan	#2917	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#2918	\$ 150.00	December Retainer
Dossett Law Office	#2918	\$ 810.00	Legal Fees

Gerber	#2919	\$ 1,046.90	Greenhill Life Ins
Guardian	#2920	\$ 1,220.97	Emp Life Ins/Hosp Ind
Guardian	#2921	\$ 423.22	Employee Paid Insurance
Holt	#2922	\$ 1,062.01	Repairs
John Deere Financial	#2923	\$ 45.82	Supplies
Johnny's True Value	#2924	\$ 39.90	Supplies
Linde Gas & Equipment Inc.	#2925	\$ 33.77	Supplies
ProBilling	#2926	\$ 185.07	Supplies
Reliant	#2927	\$ 254.13	Electricity
SANTCANT Services	#2928	\$ 620.00	Website IT
VTX Telecom, LLC	#2929	\$ 164.78	Phone & Internet
Victor Insurance Managers, Inc.	\$2909	\$ 5,225.27	Windstorm Insurance
Willacy County	#2931	\$ 4,332.00	Health Insurance
Xerox	#2932	\$ 316.89	Copier Rent
Xylem	#2933	<u>\$126,184.26</u>	Pump
		\$181,488.41	

9. Take up such other matters as may properly be brought before the Board.
- 9.1 Manager presented the 2022 proposed Holiday Schedule for Willacy County Drainage District No. 1. Motion made by Dan Klostermann and seconded by Melvin Gay to approve the proposed Holiday Schedule for 2022. Following a discussion, the motion unanimously carried.
- 9.2 The motion was made by Glenn Wilde and seconded by Thomas Zdansky to give each employee a 40-hour bonus for the year of 2021. Following a discussion, the motion unanimously carried.
10. Adjournment. The motion was made and seconded that the meeting be adjourned, whereupon, the meeting was adjourned at 11:00 am.

  
 Terry Galk, President

  
 Melvin Gay, Secretary