

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On February 10, 2021 the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Daniel Vassberg, President  
Melvin Gay, Secretary  
Dan Klostermann, Director  
B. R. Dossett, Attorney  
Paul Greenhill, Manager

Terry Galle, Vice President  
Charles Chappell, Director

Note: Melvin Gay attended by video conference

Absent: Glenn Wilde and Thomas Zdansky

Daniel Vassberg, President called meeting to order at 10:30 a.m. and presided,

1. Minutes. The minutes of the January 13, 2021 meeting were presented and reviewed. The motion was made by Charles Chappell, and seconded by Dan Klostermann, that the minutes of the January 13, 2021 meeting be approved. Following a discussion, the motion unanimously carried.
2. Audience. None
3. Lateral G: County Widening of segment between east line of Block 28, Gulf Coast Irrigation Company Subdivision and U.S. Highway 77/I-69:
  - a. Status Report—Current Grant. Report on work accomplished to date and work in progress presented—the widening of Drain G from the southeast corner of Block 28 and the southwest corner of Los Mesquites Subdivision has been completed—work west of Los Mesquites Subdivision is in progress. It appears that the current grant will pay for work to about the west line of Block 28. The County says it will apply for a grant to fund the widening of Drain G between the point where the work under this grant ends and U.S. Highway 77/ I-69. Excavated soil is being used to raise the berms of Lateral G along the east side of the Los Mesquites Subdivision, and the berms of Lateral G-1.
  - b. Additional Grant—Drain G widening between FM 1018 and Hidalgo-Willacy Joint Venture Drain: Discussion, consideration, and action to enter into Memorandum of Understanding (“MOU”) with Willacy County pursuant to Texas Water Code Section 15.005 in connection with Willacy County's Joint Application with WCDD#1 for Funding for Texas Water Development Board's Joint Flood Control Project with WCDD#1 (Albridge App Number 13771) and in addition to the District's President who, pursuant to Texas Water Code Section 48.054(c), “shall execute all documents on behalf of the district,” that the District's General Manager be authorized to execute same. It was noted that the application does not include the upgrade of any road crossings, but does include the acquisition of land for, and construction of, a detention basin between FM 108 and the Hidalgo-Willacy Joint Venture Drain. The motion was made by Terry Galle and seconded by Dan Klostermann for the District to enter into the Memorandum of Understanding with Willacy County. Following a discussion, the motion unanimously carried. It was noted that in 2020 the District, at

its cost and expense, widened Drain G between FM 1018 and the southeast corner of Block 28.

4. Drain G: TxDOT upgrade of culvert where FM 1018 crosses Drain G. TxDOT still has not installed the two 5'x5' box culverts where FM 1018 crosses Lateral G. It was noted that it is unlikely that work will commence before hurricane season commences.
5. May 1, 2021 Election. It was noted that the deadline for filing for a place on the ballot is February 12, 2021.
6. Drains: Lateral E, Lateral E-1, and Lateral E-2 in Share 2--Engaging a surveyor to prepare a description of part of Lateral E in share 2 and Laterals E-1 and E-2 No proposal presented for the Board's consideration. No action.

## 7. Reports

### 7.1 Manager.

- (a) Willacy County Drainage District No. 2. Report on work presented--continuing with mowing of Southwest Drain in vicinity of the prison.
- (b) Overall Lateral Maintenance. Report presented.
- (c) Xylem Godwin DPC 300 pump purchased at December 2020 meeting. Tentatively, pump will be delivered this month.
- (d) Santa Monica West Pump repair – The West Pump was reinstalled on January 14, 2021. Both the East & West pumps are back in service.
- (e) County pumping pads project – Contractor for pumping pad project has delivered dirt to 626L (Smith Gate) and is ready to pour concrete. At the District's request, Contractor will move to Gate 628L (Lateral A) and finish work there first then move back to 626L (Smith Gate). The Xylem Godwin DPC 300 pump purchased by the County will be installed at Gate 628L. The pump purchased by the District will be installed at Gate 626L (Smith Gate) / discharge point for the Relief Channel. It was noted that in addition to the pump, the District has raised the banks of the drain at FM 1018 to keep water in the drain and off FM 1018, and next week the District will install a flap gate where Lateral Q discharges into the Relief Channel.
- (f) Audit for fiscal year ended December 31, 2020. The Engagement Agreement with Buffo & Berkman CPA for audit of fiscal year ending December 31, 2020, at a cost not to exceed \$5,500.00, was approved by the Board at the December 9, 2020 meeting. The audit has not commenced.

7.2 Attorney: Documenting District's ownership of rights-of-way and other interests. Not completed. Attorney Dossett's part of this project will be completed before the April board meeting.

## 8. Rules: Subdivisions

- 8.1 Consider and take action on adoption of rules respecting Subdivisions. Rules will be ready for the Board's consideration at the April Board meeting. No action.
- 8.2 Consider and take action to request that County require subdivision plats to be submitted to the District for the District's approval as a condition to approval by the County. Generally discussed. Action deferred until the District has adopted its subdivision rules.

## 9. Financial Reports:

- 9.1 Receive and review financial reports for the month of January 2021. Expenditures were presented and reviewed, totaling \$78,998.73
- 9.2 Approval for payment of accounts and wages for month of January, 2021 and wages

for February, 2021. The motion was made by Terry Galle and seconded by Dan Klostermann that the January expenditures, and wages for February, 2021, beginning with check #2657 and ending with #2683, in the total amount of \$78,998.73, be approved:

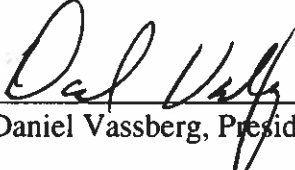
WCDD #1 Payroll	#2680	\$ 30,000.00	Payroll for February
AT&T	#2659	\$ 242.11	Telephones
Alamo Lumber	#2660	\$ 108.00	Supplies
Cintas	#2661	\$ 49.95	Supplies
City of Lyford	#2662	\$ 70.12	Water/Sewer
Core and Main	#2663	\$ 4,348.00	Pipe/Flapgate
Wells Fargo – Corporate Card	#2664	\$ 344.56	Office/Misc./ Supplies
Culligan	#2665	\$ 58.07	Water Dispenser Rental
Dahill	#2666	\$ 260.48	Supplies
Diego's Tire	#2667	\$ 80.00	Repairs
Dossett Law Office	#2668	\$ 150.00	February Retainer
Gerber Life Insurance	#2657	\$ 992.75	Life Ins. - Manager
Guardian	#2669	\$ 297.52	Employee Paid Insurance
Holt	#2670	\$ 4,143.41	Repairs
International Machine Shop	#2671	\$ 23,550.00	Pump Repairs
Johnny's True Value	#2672	\$ 208.13	Supplies
Oil Patch Fuel & Supply	#2673	\$ 394.80	Supplies
ProBilling – Burton's	#2674	\$ 175.43	Supplies
Reliant	#2675	\$ 310.89	Electricity
SANTCANT Services – Zoom	#2676	\$ 1,600.00	IT – Repairs
SANTCANT Services – Retainer	#2676	\$ 300.00	IT Retainer February
Superior Alarms	#2677	\$ 474.50	Annual Inspection
T & W Tire	#2678	\$ 900.00	Tires-Rear Backhoe
VTX Telecom, LLC	#2679	\$ 112.41	Phone/Internet
WCDD #1 – Petty Cash	#2681	\$ 282.00	Misc. Supplies
Willacy County	#2682	\$ 4,213.71	Insurance
Willacy County Tax Collector	#2658	\$ 15.00	Registration Renewal Tags
Xerox	#2683	\$ 316.89	Copier Rental
	Total	\$ 78,998.73	

Following a discussion, the motion unanimously carried.

10. Consider such other matters as may properly be brought before the Board: It was noted that there will be no meeting in March.

Adjournment. There being no further business, the meeting adjourned at 12.08 pm.

  
 Terry Galle, Vice President

  
 Daniel Vassberg, President