

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On April 14, 2021 the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Daniel Vassberg, President  
Charles Chappell, Director  
Thomas Zdansky, Director  
B. R. Dossett, Attorney  
Paul Greenhill, Manager

Terry Galle, Vice President  
Dan Klostermann, Director

Absent: Glenn Wilde and Melvin Gay

Daniel Vassberg, President called meeting to order at 10:35 a.m. and presided,

1. Minutes. The minutes of the February 10, 2021 meeting were presented and reviewed. The motion was made by Dan Klostermann, and seconded by Thomas Zdansky, that the minutes of the February 10, 2021 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Lateral G: County widening and improvement west from the east line of Block 28, Gulf Coast Irrigation Company Subdivision /southeast corner of Los Mesquite Subdivision. Manager Paul Greenhill reported when the grant funds were exhausted and work stopped on March 3, 2021, the drain had been widened and improved to a point approximately 2000 feet east of US Highway 77/I-69. The County plans to apply for another grant to widened and improve the drain from where work stopped to US Highway 77/I-69.
4. Lateral G: TxDOT upgrade of culvert where FM 1018 crosses Lateral G: Manager Paul Greenhill reported TxDOT has submitted preliminary drawings for the culvert upgrade of the culverts where FM 1018 cross Lateral G, Lateral G-1, and Lateral C. The TxDOT schedule is to issue final plans to Austin for approval on May 15, 2021, and commence construction on August 1, 2021. Manager Greenhill will have SWG Engineering, LLC review the plans to make sure tat the depth and grade of the culverts is correct.
5. May 1, 2021 Election.
  - 5.1 Receive Secretary's Report: Secretary Gay presented to President Vassberg a Certificate of Unopposed Status there is only one candidate for Place 1, being Terry Galle, only one candidate for Place 2, being Melvin Gay and only one candidate for Place 3, being Thomas Zdansky. President Vassberg accepted the Certificate of Unopposed Status.
  - 5.2 Cancellation of Election. The motion was made by Terry Galle and seconded by Thomas Zdansky that this resolution and order be adopted:

**WHEREAS**, in accordance with Acts 1969, 61st Leg., Reg. Sess., ch. 10, pgs. 22-30, as amended by Acts 1971, 62nd Leg., Reg. Sess., ch. 281, pgs. 1179-1180; Acts 1983, 68th Leg., Reg. Sess., ch. 672, pgs. 4226-4227; and Acts 2005, 79<sup>th</sup> Leg., Reg. Sess., ch. 448, pgs. 1225-1227, the Texas Water Code, and the Texas Election Code, Willacy County Drainage District No. 1 shall hold an election on May 1, 2021, at which time the required number of Directors shall be elected to fill the vacancies then-occurring on the Board of Directors as provided by law;

**WHEREAS**, at said election, three (3) Directors are to be elected to membership on the Board of Directors of Willacy County Drainage District No. 1:

|         |   |
|---------|---|
| Place 1 | three (3) years beginning May 20, 2021; |
| Place 2 | three (3) years beginning May 20, 2021; |
| Place 3 | three (3) years beginning May 20, 2021  |

**WHEREAS**, the candidates whose names are to appear on the ballot are:

|         |                |
|---------|----------------|
| Place 1 | Terry Galle    |
| Place 2 | Melvin Gay     |
| Place 3 | Thomas Zdansky |

**WHEREAS**, in accordance with Texas Election Code, Chapter 2, Subchapter C, it is hereby determined and found that for Place 1, only one person filed an Application for a Place on the Ballot; that for Place 2, only one person filed an Application for a Place 3 on the Ballot; no one filed a Declaration of Write-in Candidacy; there being only one candidate for Place 1, said candidate is unopposed; there being only one candidate for Place 2, said candidate is unopposed; there being only one candidate for Place 3 and no proposition is to appear on the ballot;

**WHEREAS**, in accordance with Texas Election Code § 2.51 an election may be cancelled if all filing deadlines have passed, each candidate for an office listed on the ballot is unopposed, and no proposition is to appear on the ballot.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of Willacy County Drainage District No. 1 that:

1. The regular election to fill vacancies on the Board of Directors, called and ordered by this Board to be held on May 1, 2021, is hereby canceled.
2. Each of the following unopposed candidates is hereby elected to a three-year term beginning May 20, 2021:

|         |                |
|---------|----------------|
| Place 1 | Terry Galle    |
| Place 2 | Melvin Gay     |
| Place 3 | Thomas Zdansky |

3. A copy of this Order shall be posted on Election Day at each polling place that would have been used in the election.

After consideration of the above Resolution and Order, it was moved and seconded that the same do pass. Thereupon, the question being called for, the following members of the Board voted AYE: Terry Galle, Charles Chappell, Dan Klostermann, Daniel Vassberg, and Thomas Zdansky; the following voted NO: NONE.

6. Lateral E, Lateral E-1, and Lateral E-2 in Share 2. No change in status since the last meeting. No action.

7. Reports: Receive reports and make decisions respecting the subject of such reports including:

7.1 Manager:

- (a) Willacy County Drainage District No. 2. Continuing with mowing on Southwest Ditch to FM 490. Also noted two down drains on Southwest Ditch just west of CR 335 were replaced and a flap gate installed.
- (b) Willamar Ditch. In the vicinity of where the Willamar Ditch intersects State Highway 185, TxDOT has completed the installation of two additional 24" RCP road crossings and completed the upgrade of the two existing crossings. TxDOT also completed the installation of three 48" RCP culverts where FM 1420 crosses the Willamar Ditch.
- (c) Overall Lateral Maintenance. Report on work completed since the last meeting and the condition of the District's drainage system presented.
- (d) Willacy County North Floodway pumping pads project. Pumping pads for 626L (Smith Gate), 628L (Lateral A) and 630L (Fred Gate) have been installed.
- (e) Xylem Godwin DPC 300 pump purchase. The pump is scheduled to be delivered to District in two weeks.
- (f) Lateral Q. District has added a new drainpipe with flap gate on Lateral Q at FM 1420
- (g) Lateral H. District has added a new drainpipe with flap gate on Lateral H at Sebastian /FM 506.
- (h) Relief Channel: Relief channel north and south ditch banks have been raised at FM 1018.

7.2 Attorney: His work on the documentation of the District's drains has been completed.

8. Audit of Fiscal Year ended December 31, 2020. Manager reported Buffo & Berkman CPA have not commenced the Audit for Fiscal Year ended December 31, 2020.

9. Financial Reports:

9.1 Receive and review financial reports for the month of February and March 2021. The motion was made by Thomas Zdansky and seconded by Dan Klostermann to accept the financial reports for the months of February and March 2021. Following a discussion, the motion unanimously carried.

9.2 Investment Report – 1<sup>st</sup> Quarter 2021. The investment report for the 1<sup>st</sup> Quarter 2021 was presented.

9.3 Approval for payment of accounts for month of February and March 2021 and wages for March and April, 2021. Expenditures of February, 2021 totaling \$59,735.74, beginning with check #2684 and ending with check #2709 and expenditures for March 2021 totaling \$58,012.64 beginning with check #2710 and ending with check #2727. The motion was made by Charles Chappell and seconded by Thomas Zdansky that the

expenditures, for February and March with wages for March and April 2021 be approved as presented. Following a discussion, the motion unanimously carried.

February Expenditures


|                                 |       |              |   |
|---------------------------------|-------|--------------|---|
| WCDD #1 Payroll                 | #2707 | \$ 35,000.00 | Payroll for March                         |
| AT&T                            | #2686 | \$ 242.11    | Telephones                                |
| Alamo Lumber                    | #2687 | \$ 282.24    | Supplies                                  |
| Boggus Ford                     | #2688 | \$ 28.00     | Inspection                                |
| Cintas                          | #2689 | \$ 49.95     | Supplies                                  |
| City of Lyford                  | #2690 | \$ 65.04     | Water/Sewer                               |
| Core and Main                   | #2691 | \$ 2,459.56  | Pipe/Flapgate                             |
| Wells Fargo – Corporate Card    | #2692 | \$ 2,083.38  | Office/Misc./ Supplies                    |
| Culligan                        | #2693 | \$ 40.00     | Water Dispenser Rental                    |
| Dossett Law Office              | #2694 | \$ 150.00    | March Retainer                            |
| Dossett Law Office              | #2684 | \$ 2,295.00  | Legal Fees                                |
| Gerber Life Insurance           | #2685 | \$ 54.15     | Life Ins. – Manager                       |
| Gerber Life Insurance           | #2695 | \$ 1,046.90  | Life Insurance - Manager                  |
| Guardian                        | #2697 | \$ 297.52    | Employee Paid Insurance                   |
| Guardian                        | #2696 | \$ 1,196.77  | Employee Life Insurance                   |
| Hidalgo County Drainage Dist. 1 | #2698 | \$ 5,562.85  | Ditch Maint. 2 <sup>nd</sup> half of 2020 |
| Holt                            | #2699 | \$ 2,789.28  | Repairs                                   |
| Johnny’s True Value             | #2700 | \$ 239.88    | Supplies                                  |
| Oil Patch Fuel & Supply         | #2701 | \$ 188.60    | Supplies                                  |
| Pico Propane and Fuels          | #2702 | \$ 327.37    | Propane                                   |
| ProBilling – Burton’s           | #2703 | \$ 81.38     | Supplies                                  |
| Reliant                         | #2704 | \$ 312.75    | Electricity                               |
| SANTCANT Services – Retainer    | #2705 | \$ 300.00    | IT Retainer March                         |
| VTX Telecom, LLC                | #2706 | \$ 112.41    | Phone/Internet                            |
| Willacy County                  | #2708 | \$ 4,213.71  | Insurance                                 |
| Xerox                           | #2709 | \$ 316.89    | Copier Rental                             |
|                                 | Total | \$ 59,735.74 |   |

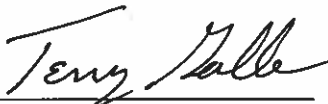
March Expenditures

|                              |       |              |                         |
|------------------------------|-------|--------------|-------------------------|
| WCDD #1 Payroll              | #2724 | \$ 30,000.00 | Payroll for April       |
| AT&T                         | #2710 | \$ 242.52    | Telephones              |
| Alamo Lumber                 | #2711 | \$ 529.04    | Supplies                |
| Cintas                       | #2712 | \$ 99.90     | Supplies                |
| City of Lyford               | #2713 | \$ 69.73     | Water/Sewer             |
| Core and Main                | #2714 | \$ 7,108.23  | Pipe/Flapgate           |
| Wells Fargo – Corporate Card | #2715 | \$ 681.19    | Office/Misc./ Supplies  |
| Culligan                     | #2716 | \$ 40.00     | Water Dispenser Rental  |
| Dossett Law Office           | #2717 | \$ 150.00    | April Retainer          |
| Guardian                     | #2718 | \$ 297.52    | Employee Paid Insurance |
| Pico Propane and Fuels       | #2702 | \$ 327.37    | Propane                 |
| Reliant                      | #2720 | \$ 281.54    | Electricity             |

|                                |       |              |                                    |
|--------------------------------|-------|--------------|------------------------------------|
| SANTCANT Services              | #2721 | \$ 300.00    | Website IT                         |
| U S Post Office                | #2722 | \$ 55.00     | Postage                            |
| VTX Telecom, LLC               | #2723 | \$ 112.41    | Phone & Internet                   |
| Willacy County                 | #2725 | \$ 4,211.42  | Health Insurance                   |
| Willacy County Appraisal Dist. | #2726 | \$ 4,766.27  | 2 <sup>nd</sup> Quarter Allocation |
| Xerox                          | #2727 | \$ 316.89    | Copier Rent                        |
|                                |       | \$ 58,012.64 |                                    |

10. To take up such other matters as may properly be brought before the Board. None.

  
 Daniel Vassberg, President

  
 Terry Galle, Vice President