

MINUTES OF THE WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On November 11, 2020, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas after having given notice thereof as provided by law, with the following person's present, to-wit:

Daniel Vassberg, President
Charles Chappell, Director
Glenn Wilde, Director
B. R. Dossett, Attorney
Paul Greenhill, Manager

Melvin Gay, Secretary
Dan Klostermann, Director

Absent Directors: Terry Galle and Thomas Zdansky

President Vassberg called the meeting to order at 10:30 a.m. and presided.

Audience: None

1. Minutes. The motion was made by Dan Klostermann and seconded by Melvin Gay to approve the minutes, as mailed out, of the October 21, 2020 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No one submitted any written comments.
3. Subdivisions. The Mulberry Estates Subdivision. No one appeared. The final plat has not been submitted. A general discussion of the subdivision followed.
4. Willacy County's Pumping Pad and Quick Connect Pump project.
5. County Grant.
 - 5.1 North Floodway pumping project at Santa Monica Area. Work on the three pads is will probably not commence until December. Although the work supposed to be completed before the end of the year, it is likely that the work will not be completed until early 2021. A discussion followed about the Godwin DPC300 Dri-Prime Pump that has been purchased. The Board directed that Manager Greenhill to solicit bids for a second pump to be purchased by the District.
 - 5.2 Drain G. It was noted that originally, the plan was for the County to purchase 3 pumps for the three pads, but decided to purchase only one pump and use the grant funds for other projects. Some of the funds are being used to widen Drain G west from the southeast corner of the Los Mesquites Subdivision to Expressway 77 / I-69. Work has commenced and will continue until the funds allotted are expended—the drain will be widened only a relatively short distance. It was noted that earlier this year District widened and make improvements, including the installation of flap valves, to the segment of Drain G between the southeast corner of Los Mesquites Subdivision and F.M. 1018. TxDOT has agreed to upgrade the box culverts where Drain G crosses F.M. 1018. The purpose of the grant application that is the subject agenda item 6 is to fund the widening and improvement of Drain G north from F.M. 1018.
6. Willacy County Community Development Block Grant-Mitigation Program Fund grant application. The Inter-Governmental Agreement was submitted to the Willacy County. The County says that it timely submitted the grant application.

7. Drains:

7.1 Lateral E, Lateral E-1, and Lateral E-2 in Share 2. No action taken

7.2 Unnamed Drain East of and Parallel to Lateral M. Motion by Glenn Wilde and seconded by Melvin Gay that the heretofore unnamed drain east of and parallel to Lateral M be named Lateral M-1. Following a discussion, the motion unanimously carried.

7.3 Right-of-way running east from Lateral G on south side of, adjacent and parallel to Poinciana Road. As a result of documenting the District's rights-of-way, it was discovered that the District owns a right-of-way that runs east from Lateral G on south side of, adjacent and parallel to Poinciana Road. Manager Greenhill will determine whether if there is a drain in the right-of-way. It was noted that if there is a drain, it as not heretofore been maintained by the District.

8. Reports: Receive reports and make decisions respecting the subject of such reports including:

8.1 Manager:

(a) Willacy County Drainage District No. 2- Continued mowing at this time.

(b) Overall Lateral Maintenance – Current ditch maintenance is in good shape.

8.2 Attorney:

(a) 2021 Eminent Domain Report. 2021 report, for calendar year 2020, filed on November 2, 2020..

(b) Documenting District's ownership of right-of-way and other interest. Still in progress.

9. Financial Reports:

9.1 Financial Quarterly Report for 3rd quarter. Presented. The motion was made by Charles Chappell and seconded by Daniel Vassberg to accept the 3rd Quarter Financial Report as presented. Following a discussion, the motion was unanimously carried.

9.2 Financial reports for month of October 2020. Presented and reviewed.

9.3 Approval for payment of accounts for month of October and wages for month of November 2020. Motion made Glenn Wilde and seconded by Charles Chappell that the following expenditures for the month of October 2020 expenditures totaling \$67,378.37 beginning with check #2579 and ending with check #2603 be approved:

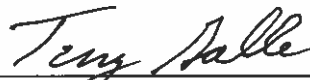
WCDD #1 Payroll	2599	\$ 35,000.00	Payroll Expense
AT&T Mobile	2603	\$ 230.10	Telephone
Alamo Iron Works	2580	\$ 85.44	Supplies
Alamo Lumber	2581	\$ 474.10	Supplies
Boggus Ford	2582	\$ 177.95	Repairs
Cintas	2583	\$ 354.01	Supplies
City of Lyford	2584	\$ 113.66	Water
Core and Main	2585	\$ 3,627.72	Pipe
Wells Fargo – Corporate Card	2586	\$ 3,455.04	Supply/Misc./Office
Dossett Law Office	2587	\$ 150.00	November Retainer
Dossett Law Office	2587	\$ 3,324.00	Legal Fees
Guardian	2588	\$ 297.52	Employee Paid Ins.
Holt	2589	\$ 297.52	Supplies
International Machine Shop	2590	\$ 6,996.49	Supplies
Johnny's True Value	2591	\$ 33.97	Supplies
ProBilling - :Burton's	2592	\$ 109.68	Supplies
Reliant	2593	\$ 330.05	Electricity
SANTCANT Services	2579	\$ 300.00	IT Retainer – Oct.
SANTCANT Services	2594	\$ 300.00	IT Retainer – Nov.
Superior Alarms	2595	\$ 180.00	Fire/Security Alarm


U S Post Office	2596	\$	55.00	Postage
Victor O Schinner Co., Inc.	2597	\$	4,508.70	Windstorm Insurance
VTX Telecom, LLC	2598	\$	112.41	Telephone/Internet
Willacy County	2600	\$	4,223.16	Health Insurance
Xerox Financial Services	2501	\$	<u>316.89</u>	Copier- Rental
Total		\$	67,378.37	

Following a discussion, the motion unanimously carried.

10. Take up such other matters as may properly be brought before the Board. None.

The meeting adjourned at 12:20 p.m.


 Daniel Vassberg, President


 Melvin Gay, Secretary