

MINUTES OF THE WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On September 16, 2020, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas after having given notice thereof as provided by law, with the following person's present, to-wit:

Daniel Vassberg, President
Thomas Zdansky, Director
B. R. Dossett, Attorney
Paul Greenhill, Manager

Terry Galle, Vice President
Glenn Wilde, Director

Absent: Melvin Gay, Charles Chappell, and Dan Klostermann

Daniel Vassberg, President called meeting to order at 10:30 a.m. and presided.

Audience: None

1. Minutes. The motion was made by Terry Galle and seconded by Thomas Zdansky to approve the minutes of the August 26, 2020 meeting. Following a discussion, the motion unanimously carried.
2. Public Comment Period.
3. Reports: Receive reports and make decisions respecting the subject of such reports including:
 - 3.1 Manager
 - (a) Willacy County Drainage District No. 2- Maintenance is in good shape and only doing mowing at this time.
 - (b) Overall Lateral Maintenance – Work on Santa Monica Relief Channel ditch bank rebuild at FM 1018 has been completed. The ditch plug at pumping station ditch to pilot channel in North Floodway has been removed.
 - (c) Santa Monica East Pump repair. The two lower bushings were damaged due to the lack of lubrication. While the pump is dismantled, all bushings will be replaced. All of the bolts for the lower bell housing will be replaced with 3/16 stainless steel bolts and a stainless steel grease tube will be installed. It was noted that all but the lower bushing are lubricated by an oil drip. Tentatively, the repairs will be completed in one to one and a half. weeks.
 - (d) Santa Monica West Pump. At the time the East Pump is reinstalled, the West Pump bell housing bolts and grease tube will be inspected. If the grease tube has not failed, but non-stainless still bolts were used, the tube and bolts can probably be replaced without having to remove the pump. If the grease tube failed, the pump will need to be removed and dismantled to determine if the lower bushing has been damaged due to lack of lubrication. The pump not removed until the 2020 Hurricane Season ends.
 - (e) Relief Channel: Las Majadas Wind Farm temporary crossing. The temporary crossing was installed 10 days ago. Mas Majadas anticipated that crossing would be need for at most 30 days.
 - (f) Las Majadas Wind Farm. Las Majadas has not yet submitted the signed license agreement to cross District's 100 foot right-of-way in Share 14 east of the Hidalgo-Willacy Joint Venture Drain.
 - (g) Ratification of Willacy County's existing use of part of District Right-or-Way for CR 2100 and roadside drain. Because the District might need the right-of-way in the future, instead of assigning the 100 foot right-of-way in Share 14 east of the Hidalgo-Willacy

Joint Venture Drain to the County, an agreement has been prepared that only grants to the County the right to have CR2100 and the roadside drain in the District's right-of-way.

3.2 Attorney:

- (a) Lateral A: Juan Mesa's unauthorized use of District right-of-way. In 2015, it was discovered the owners of land in the Cosme Garza Survey in Share 8 have been using the District's right-of-way for ingress and egress. The District erected a sign notifying the public that it is illegal to operate a motor vehicle on drainage rights-of-way. Mr. Mesa, through his son-in-law, advised that he has been using the District's right-of-way for ingress and egress, thus ignoring the District's sign, and requested that the District grade the ruts to make the right-of-way smoother for him. Based on the District's collection of all documents filed of record pertaining to the District, it is now known that no right-of-way for Drain A was acquired out of Share 8. A letter was sent to Mr. Mesa advising that not only has he admitted to illegally operating a motor vehicle on District right-of-way, he has admitted to trespassing on District right-of-way, and demands that he cease using the District's right-of-way.
- (b) Documenting District's ownership of right-of-way's and other interests. A report on the status of the project was presented.

4. Hidalgo Main Drain--Monitoring of Panchita Structure. The Panchita Control Structure was engineered to restrict the amount of water to a certain amount when the gates are closed. The gates must be closed when the level of the drain downstream of the Panchita Control Structure reaches a certain elevation. In past events, Hidalgo County Drainage District No. 1 has been slow to close the gates. During Hurricane Hannah, for the first time, the agreed water level was exceeded even though the gates were supposedly closed. This indicates that at least one gate was not completely closed. Due to turbidity, the gates can not be seen. Manager Greehill noted that during Ranch Inspections HCDD#1 was demonstrate that the gates are in working order and is looking forward to the next inspection. He is also investigating ways to confirm that the gates a fully closed and to monitoring the water level to ensure that the gates are timely closed. A general discussion of the situation followed.

5. Financial Reports:

5.1 Financial Report for month of August 2020 were presented and reviewed.

5.2 Accounts for Month of August and wages for month of September 2020. Motion made by Thomas Zdansky and seconded by Terry Galle that the following expenditures for the month of August 2020 beginning with check #2526 and ending with check #2551 be approved:

WCDD #1 Payroll	2547	\$ 35,000.00	Payroll Expense
AT&T Mobile	2527	\$ 229.36	Telephone
Cintas	2528	\$ 49.95	Supplies
City of Lyford	2529	\$ 64.09	Water
Wells Fargo – Corporate Card	2530	\$ 994.46	Supply/Misc./Office
Dossett Law Office	2531	\$ 150.00	September Retainer
Dossett Law Office	2531	\$ 5,604.50	Legal Fees
Guardian	2533	\$ 297.52	Employee Paid Ins.
Guardian	2532	\$ 1,200.87	Life Ins/Hospital
Hidalgo County Drainage District No. 1	2534	\$ 33,067.24	2019 Ditch Maint.
Holt	2535	\$ 1,544.35	Supplies
International Machine Shop	2526	\$ 2,750.00	Supplies
Johnny's True Value	2537	\$ 242.87	Supplies
John Deere Financial	2536	\$ 19.34	Supplies
O'Reilly Automotive	2538	\$ 195.96	Supplies

Pancho's Auto Electric	2539	\$	145.00	Supplies
Pico Propane and Fuels	2540	\$	6,712.95	Fuel
ProBilling - :Burton's	2541	\$	300.32	Supplies
Raymondville Chronicle	2542	\$	220.50	Publication Tax Rate
Reliant	2543	\$	267.78	Electricity
SANTCANT Services	2544	\$	1,240.00	IT Services
U S Post Office	2545	\$	55.00	Postage
VTX Telecom, LLC	2546	\$	112.41	Telephone/Internet
Willacy County Appraisal District	2549	\$	5,037.48	4 th Quarter Allocation
Willacy County	2548	\$	4,211.99	Insurance
Willacy County Tax Collector	2550	\$	110.00	License Renewals
Xerox Financial Services	2551	\$	316.89	Copier- Rental
Total			\$100,140.83	

Following a discussion, the motion unanimously carried.

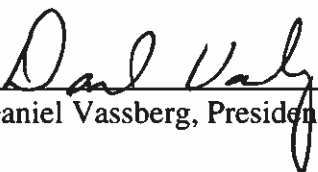
6. Rules: Public Comment Rule. It was noted that the public comment rules adopted by the District in February 2020 provide for comment by email but no other form. The motion was made by Glenn Wilde and seconded by Thomas Zdansky that the District's Public Comment Rule be amend as follows:

Comment may also be made by emailing the District's General Manager at info@willacycdd1.org or sending a fax to the District at 956-347-5717 before [fifteen minutes prior to meeting]. on [day of meeting]. The email / fax will be read during the public comment period

Following a discussion, the motion unanimously carried.

7. Take up such other matters as may properly be brought before the Board. None.

The meeting adjourned at 11:55 a.m.


 Daniel Vassberg, President


 Terry Galle, Vice-President