



## WILLACY COUNTY DRAINAGE DISTRICT NO.1

P.O. Drawer 20  
8304 Business Hwy 77  
Lyford, Texas 78569  
[www.willacycdd1.org](http://www.willacycdd1.org)

Office: 956-347-5164  
Fax: 956-347-5717  
Email: [info@willacycdd1.org](mailto:info@willacycdd1.org)

### PUBLIC COMMENT

1. At the beginning of each Board of Directors' meeting, there shall be a comment period during which members of the public can (1) address the Board regarding an item on the Agenda, and/or (2) raise a subject that is not on the Agenda. This comment period shall not exceed one-half ( $\frac{1}{2}$ ) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak, provided a person who addresses the Board through a translator shall be allowed a maximum of six (6) minutes. All individuals desiring to address the Board must be signed up to do so prior to the comment period.
2. A sign-up sheet shall be provided on which the person shall put his or her name and address. At the signer's option, a telephone number and/or email or other contact method can be provided.
3. Persons shall be called in the order their name appears on the sign-up sheet.
4. Speakers may not give their time to other persons.
5. Speakers shall address their remarks to the Board President, or the Board member presiding in the absence of the Board President.
6. A copy of these rules shall be attached to, or incorporated into, the sign-up sheet.
7. The Notice of Meeting/Agenda shall contain an item entitled "Public Comment Period" with this statement:

During this comment period, members of the public can speak to the Board about (1) an item on the Agenda, and/or (2) a subject that is not on the Agenda. This comment period shall not exceed one-half ( $\frac{1}{2}$ ) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the Board must be signed up to do so prior to the comment period.

Comment may also be made by emailing the District at [info@willacycdd2.org](mailto:info@willacycdd2.org) before [*15 minutes prior to meeting*] on [*date of meeting*]. The email will be read during the public comment period.

8. Board members do not reply; they listen. The Board will not engage in dialogue with the public during this time.
9. If a matter not on the Agenda is raised, the Board's discussion of the subject must be limited to only a proposal to place the subject on the Agenda for a future meeting. However, the Board is not required to place the subject on the Agenda for a future meeting. Provided, pursuant to Texas Government Code § 551.042:



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- 9.1 a statement of specific factual information may be given in response to an inquiry;
- 9.2 existing policy may be recited in response to an inquiry.
10. Demonstrations (booing, hissing, clapping) are prohibited. These can be chilling to discourse and inhibit free speech, both on the part of the elected officials and of the public.
11. The Board may consider Agenda items out of order, but only after the public comment period.
12. Should public input or comment be requested regarding an Agenda item, comments shall be restricted to the Agenda item, and the Board can, but is not required to, designate a comment period that is longer than one-half ( $\frac{1}{2}$ ) hour in length, or allow each speaker to speak longer than three minutes, or both. Otherwise, the comment period shall not exceed one-half ( $\frac{1}{2}$ ) hour in length, and each speaker will be allowed a maximum of three (3) minutes to speak. All individuals desiring to address the Board regarding said Agenda item must be signed up to do so prior to the meeting.

Adopted February 12, 2020

Amended September 16, 2020