

MINUTES OF THE WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On August 12, 2020, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas after having given notice thereof as provided by law, with the following person's present, to-wit:

Daniel Vassberg, President
Melvin Gay, Secretary
Charles Chappell, Director
Glenn Wilde, Director
B. R. Dossett, Attorney
Paul Greenhill, Manager

Terry Galle, Vice President
Thomas Zdansky, Director
Dan Klostermann, Director

Absent: none

Daniel Vassberg, President called meeting to order at 10:45 a.m. and presided.

- 1 Audience: None - No Comments
2. Minutes. The minutes of the May 27, 2020 meeting were reviewed. The motion was made by Terry Galle and seconded by Thomas Zdansky, that the minutes of May 27, 2020 meeting be approved. Following a discussion, the motion unanimously carried.
3. Budget for fiscal year beginning January 1, 2021 and ending December 31, 2020. Manager Greenhill presented a proposed budget for the fiscal year beginning January 1, 2021 and noted that a public hearing must be held on the proposed tax rate and that a Notice of Public Hearing must be published in a newspaper no less than seven days before the date the public hearing is held. A discussion of the proposed budget followed. The motion was made by Thomas Zdansky and seconded by Dan Klostermann that the proposed budget be presented for adoption at a meeting to be held on August 26, 2020, at 10:30 a.m. Following a discussion, the motion unanimously carried.
4. Tax rate for 2020. Manager Greenhill reported that the proposed budget requires the tax rate for 2020 be \$0.25 per \$100 valuation. The motion was made by Glenn Wilde and seconded by Dan Klostermann that (1) for 2020, it is proposed that the District adopt a tax rate of \$0.25 per \$100 valuation, (2) the required Public Hearing on the proposed tax rate be held during the August 26, 2020 meeting, and (3) the required Notice of Public Hearing be published as required by law. Following a discussion, the motion unanimously carried.
5. Ratify and confirm. The motion was made by Terry Galle and seconded by Melvin Gay to Ratify and Confirm that Manager Paul Greenhill is the person designated to calculate the District's No New Revenue Tax Rates and Voter Approval Rates and to certify the Tax Rate Calculation Worksheet for the District. Following a discussion, the motion unanimously carried.
- 6 Reports: :

6.1 Manager:

- (a) Hurricane Hanna: Manager reported on the severe flooding in the Santa Monica and Bridwell Lake areas. District employees worked around the clock from July 26, 2020 until August 8, 2020 assisting with the draining flood waters caused by Hurricane Hanna as well as manning the Santa Monica Pumping Station pumps which ran continuously for 12 days. One of the engines started throwing oil. A mechanic is scheduled to determine what repairs are needed next week.
- (b) District Internet Website: Manager reported website was up and running online. Manager demonstrated website to the Directors.
- (c) Willacy County Drainage District No. 2: Manager reported ditch and lateral areas were in good shape and would be continuing with ditch mowing.
- (d) Overall Lateral Maintenance: All in good shape
- (e) County Grant Status: The invitation to bid on the 12-inch pump moveable pumps and construction of three pads with quick connects for the 12-inch pump has been published.
- (f) License/Permits: Las Majadas Wind Farm. Discussed under agenda item 7.

6.2 Attorney

- (a) Recorded documents. Status of project reported; a list of recorded documents of which copies must be obtained from the County Clerk's Office has been compiled.
- (b) Minutes. An index of the District's minutes is being prepared.

7. Las Majadas Wind Farm: The District owns a drainage right of way on the east side of the Hidalgo-Willacy Joint Venture Drain and on the south side of, adjacent and parallel to county road 2100/Zinnia Road. Las Majadas wants to cross the drain. There is a County roadside ditch in the right-of-way. The Willacy Main Drain is on the west side of the Hidalgo-Willacy Joint Venture Drain. The County had acquired the right-of-way for the Willacy Main Drain and assigned the right-of-way to the District. The District did not know that its right-of-way extended east of the Hidalgo-Willacy Joint Venture Drain. Attorney Dossett recommended that the request be granted subject to Las Majadas obtaining the permission of the owner of the drain, and that the segment of the drain east of the Hidalgo-Willacy Joint Venture Drain be assigned to the County. The motion was made by Thomas Zdansky and seconded by Glenn Wilde that a license previously issued to Las Majadas be amended to allow Las Majadas to cross the District's right of way that is east of the Hidalgo-Willacy Joint Venture Drain and on the south side of, adjacent and parallel to county road 2100/Zinnia Road, subject to Las Majadas obtaining the permission of the owner of the roadside drain.. Following a discussion, the motion unanimously carried.

8. Assignment of Right-of-way. The motion was made by Thomas Zdansky and seconded by Glenn Wilde to assign to the County of Willacy the segment of District's right-of-way that is east of the Hidalgo-Willacy Joint Venture Drain and on the south side of, adjacent and parallel to county road 2100/Zinnia Road. Following a discussion, the motion unanimously carried.

9. Financial Reports:

9.1 Investment Officer Report for 2nd Quarter 2020 presented and reviewed.

9.2 Financial reports for May, June and July 2020 were presented and reviewed..

9.3 Accounts for months of May, June and July 2020, and wages for months of June, July and August 2020: The motion was made by Charles Chappell and seconded by Melvin Gay that the following expenditures for the month of May 2020 beginning with check #2455 and ending with check #2478; June 2020 beginning with check #2479 and ending with check #2503; and July 2020, beginning with check #2504 and ending with #2525 be approved:

May:

WCDD #1 Payroll	2475	\$ 29,000.00	Payroll Expense
AT&T Mobility	2457	\$ 246.97	Telephones
ATMAX Equipment Co.	2458	\$ 1,455.00	Machinery
Buffo & Berkman	2459	\$ 5,500.00	2019 Audit
Cintas	2460	\$ 169.95	Supplies
City of Lyford	2461	\$ 66.89	Water
Wells Fargo – Corporate Card	2462	\$ 415.61	Supply/Misc./Office
Dossett Law Office	2463	\$ 150.00	June Retainer
Dossett Law Office	2463	\$ 6,260.00	Legal Fees
Guardian	2465	\$ 281.60	Employee Paid Ins.
Guardian	2464	\$ 1,200.87	Life/Hosp Insurance
Holt	2466	\$ 1,524.47	Repairs and Supplies
John Deere Financial	2467	\$ 1,666.70	Repairs and Supplies
Johnny's True Value	2468	\$ 80.30	Supplies
Mobile Relays	2469	\$ 36.00	Monitoring
ProBilling - :Burton's	2470	\$ 627.06	Supplies
Reliant	2471	\$ 306.87	Electricity
SANTCANT Services	2472	\$ 3,505.13	IT Service & Retainer
U. S. Postal Services	2473	\$ 55.00	Postage
VTX Telecom, LLC	2474	\$ 97.27	Telephone/Internet
Willacy Co-op	2476	\$ 93.43	Supplies
Willacy County	2477	\$ 4,212.53	Insurance
Willacy County Clerk's Office	2455	\$ 74.00	Filing Fees
Xerox Financial Services	2478	\$ 316.89	Copier- Rental
		Total	\$57,342.54

June


WCDD #1 Payroll	2500	\$ 29,000.00	Payroll Expense
AT&T Mobile	2479	\$ 845.11	Purchase&Telephones
Alamo Lumber	2480	\$ 330.62	Supplies
Anderson Equipment	2481	\$ 448.92	Repairs
Casa Blanca	2456	\$ 60.89	Lunch
Cintas	2482	\$ 109.95	Supplies
City of Lyford	2483	\$ 69.49	Water
Wells Fargo – Corporate Card	2484	\$ 1,361.85	Supply/Misc./Office
Dossett Law Office	2485	\$ 150.00	July Retainer
Guardian	2486	\$ 281.60	Employee Paid Ins.
Holt	2487	\$ 3,321.14	Repairs

John Deere Financial	2488	\$ 66.06	Repairs and Supplies
Johnny's True Value	2489	\$ 341.31	Supplies
Mobile Relays	2491	\$ 36.00	Monitoring
Leopoldo Olivarez	2490	\$ 1,618.50	GIS Services
NPE – Nueces Power Equipment	2492	\$ 437.54	Supplies
Pico Propane and Fuels	2493	\$ 1,717.20	Fuel
ProBilling - :Burton's	2494	\$ 130.90	Supplies
Reliant	2495	\$ 266.37	Electricity
Rusty's Refrigeration & A/C	2496	\$ 430.58	Ice Maker Repairs
SANTCANT Services	2497	\$ 1,031.38	IT Services
TOPS (The Outdoor Power Store)	2498	\$ 37.50	Supplies
VTX Telecom, LLC	2499	\$ 122.98	Telephone/Internet
Willacy County Appraisal District	2502	\$ 5,037.48	3 rd Quarter Allocation
Willacy County	2500	\$ 4,212.53	Insurance
Xerox Financial Services	2503	\$ 316.89	Copier- Rental
Total			\$51,782.79

July			
WCDD #1 Payroll	2522	\$ 35,000.00	Payroll Expense
AT&T Mobile	2504	\$ 229.36	Telephone
Alamo Lumber	2505	\$ 507.43	Supplies
Cintas	2506	\$ 109.95	Supplies
City of Lyford	2507	\$ 68.60	Water
Core and Main	2508	\$ 5,957.25	Pipe
Wells Fargo – Corporate Card	2509	\$ 1,845.72	Supply/Misc./Office
Dossett Law Office	2510	\$ 150.00	August Retainer
Guardian	2511	\$ 281.60	Employee Paid Ins.
Holt	2512	\$ 2,457.88	Supplies
Johnny's True Value	2513	\$ 128.32	Supplies
Oil Patch Fuel & Supply	2514	\$ 150.88	Supplies
Pico Propane and Fuels	2515	\$ 4,021.95	Fuel
ProBilling - :Burton's	2516	\$ 143.90	Supplies
Reliant	2517	\$ 245.45	Electricity
Rusty's Refrigeration & A/C	2518	\$ 297.69	A/C Repair
SANTCANT Services	2519	\$ 1,431.34	IT Services
United Fire Services	2520	\$ 45.00	Extinguishers Insp.
VTX Telecom, LLC	2521	\$ 112.41	Telephone/Internet
Willacy Co-op	2523	\$ 607.70	Supplies
Willacy County	2524	\$ 4,210.97	Insurance
Xerox Financial Services	2525	\$ 316.89	Copier- Rental
Total			\$58,320.29

Following a discussion, the motion unanimously carried.

10. Adjournment. There being no further business, the meeting adjourned at 1:10 A.M.


Dal Vassberg

Daniel Vassberg, President

Melvin Gay

Melvin Gay, Secretary