

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On November 8, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Thomas Zdansky, Director
Paul Greenhill, District Manager
B. R. Dossett, Attorney

Melvin Gay, Secretary
Dan Klostermann, Director

Directors Absent: Charles Chappell, Glenn Wilde and Daniel Vassberg

Terry Galle, President, called the meeting to order at 10:25 a.m. and presided.

1. Minutes. The minutes of the October 11, 2023, meeting were presented. The motion was made by Dan Klostermann and seconded by Thomas Zdansky that the minutes of the October 11, 2023 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. Audit of FY beginning January 1, 2023 and ending December 31, 2023. Received and reviewed proposals for engaging CPA Services for Fiscal Year 2023 Audit. The motion made by Thomas Zdansky and seconded by Melvin Gay to engage Roberto Lopez, CPA to do the audit of the District's fiscal year beginning January 1, 2023 and ending on December 31, 2023, for the amount of \$12,000.00. Following a discussion, the motion unanimously carried.
4. Lateral G Status Report.
 - 4.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77 / I-69. Hidalgo County Drainage District No. 1 will be the contractor for all this project. Waiting for Texas Water Development Board approval for plans for (a) through (e):
 - (a) 1000 feet east of Simo Road and upgrade of Simo Road Crossing.
 - (b) 1000 feet west of Simo Road.
 - (c) Removal of high points between FM 1018 and 1000 feet east of Simo Road.
 - (d) Simo Road crossing upgrade. Work has not commenced.
 - (e) Piping 120 feet west of U.S. 77 / I-69.
 - 4.2 Willacy County widening and improvement of segment between FM 1018 and Hidalgo Main Drain and construction of Detention Basin south of FM 1018 [Joint Flood Control Project TWDB application No. 40069].
 - (a) Status Report: The Texas Water Development Board has completed its review of the Engineering Feasibility Report and submitted a list of items it requires before it will give its approval.

- (b) Consider and take action on any matters, if any, required of the District respecting the grant. No action required at this time.

5. Hidalgo-Willacy Joint Venture Drain - Weir No. 4 failure.

5.1 Status report. Construction of the weir has been completed, the bypass has been filled in, and the weir is in service. Hidalgo Drainage District No. 1 has failed to keep the District informed. A video of the project site taken by done yesterday was screened. The project appears to be finished except for clean up and possibly some channel lining / rip-rap not is not completed. A discussion followed in which the adequacy of the channel lining / rip-rap to prevent erosion and scouring was questioned. It was noted that the plans were not submitted to the District for its approval and the District has not yet been informed how much the District has to pay.

5.2 Consider and take action on any matters required of this District for the replacement of Wier No. 4. No discussion. No action.

6. Physical Plant:

6.1 Construction of Equipment Shed. Bids not presented. No action.

6.2 Roof Extension to North Maintenance Building. Bids not received. No action.

7. USDA Grant.

7.1 Status report. Garver Engineering has not completed the Grant application.

7.2 Consider and take action on any matters required of the District respecting Grant. No action required at this time.

8. Reports: Receive reports and make decisions respecting the subject of such reports including:

8.1 Manager:

(a) Equipment. All equipment is being brought in for end of year maintenance.

(b) Willacy County Drainage District No. 2. Status report on Willamar project submitted.

(c) Equipment-Brushcutters: Delivery date for the new 2023 MowerMax is mid-December 2023.

(d) License Agreement & Grant of Right-of-Way for Sanitary Sewer Lines to Sebastian Municipal Utility District and Willacy County. The License Agreement has been signed; waiting for Willacy County to pay WCDD No. 1's license agreement fee.

8.2 Attorney.

(a) May 4, 2024 Election. The election order must be adopted no later than February 16, 2024.

(b) Eminent Domain Report. The 2024 Eminent Domain Report, for calendar year 2023, has been submitted. The report period began November 1 and ends February 1. The District has acquired has no property by condemnation to date, no condemnation suits are pending, and there is no expectation that the District will commence any condemnation suits prior to December 31,

2023.

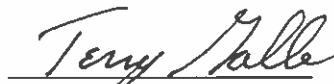
9. Financial Reports:

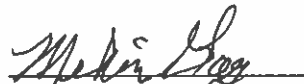
- 9.1 Receive and Review financial reports for October 2023 expenditures totaling \$49,945.63.
- 9.2 Approval for payment of accounts for October 2023. Expenditures were presented for the month of October 2023 totaling \$49,945.63 beginning with check #3477 and ending with check #3495, and wages for November 2023 be approved as presented. The motion was made by Melvin Gay and seconded by Dan Klostermann that these payments for month of October 2023 be approved:

Alamo Iron Works	#3477	\$80.12	Supplies
AT&T	PD ACH	\$250.00	Telephones
Alamo Lumber	#3478	\$88.90	Supplies
City of Lyford	#3479	\$68.75	Water/Sewer
Corporate Card	#3480	\$4,206.03	Office/Operating/Miscellaneous
Culligan	#3481	\$40.00	Water Dispenser Rental
Dossett Law Office	#3482	\$150.00	November Retainer
Dossett Law Office	#3482	\$375.00	Legal Fees
Garver Engineering	#3483	\$2,757.81	Engineering Fees
Guardian	#3484	\$383.54	Employee Paid Insurance
Johnny's True Value	#3486	\$479.18	Supplies
John Deere Financial	#3485	\$60.48	Repairs
ProBilling - Burton's	#3488	\$3.63	Operating Supplies
Reliant	PD ACH	\$293.82	Electricity
SANTCANT Services	#3489	\$300.00	Website IT Maintenance & Retainer
Superior Alarms	#3491	\$180.00	Monitoring Fire and Security Fee
United Fire Services	#3492	\$ 45.00	Fire Extinguishers Examination
Stella Vela	#3490	\$84.00	Office Maintenance
WCDD #1 Payroll	#3493	\$35,000.00	Wages for November
Willacy County	#3494	\$4,790.98	Health Insurance
Xerox Financial	#3495	<u>\$266.25</u>	Copier Rent
Total		\$49,945.63	

Following a discussion, the motion unanimously carried.

- 9. Take up such other matters as may properly be brought before the Board. None.
- 10. Adjournment. The motion was made by Melvin Gay and seconded by Dan Klostermann to adjourn the meeting. There being no other business, the meeting was adjourned at 11:47 a.m.


Terry Galle, President


Melvin Gay, Secretary