

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On August 23, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

- | | |
|----------------------------------|-----------------------------|
| Terry Galle, President | Melvin Gay, Secretary |
| Charles Chappell, Director | Glenn Wilde, Vice President |
| Dan Klostermann, Director | Daniel Vassberg, Director |
| Thomas Zdansky | |
| Paul Greenhill, District Manager | |
| B. R. Dossett, Attorney | |

Absent: None

Terry Galle, President, called the meeting to order at 10:35 a.m. and presided,

- Minutes. The minutes of the August 9, 2023, meeting were presented. The motion was made by and seconded by Dan Klostermann that the minutes of the August 9, 2023 meeting be approved. Following a discussion, the motion unanimously carried.
- Public Comment Period. No one appeared. No comments were submitted by email or fax.
- Public Hearing on Proposed 2023 Tax Rate. President Terry Galle opened the public hearing on the 2023 Proposed Tax Rate. It was noted that the Notice of the Public hearing was published in the August 16, 2023 edition of the Raymondville Chronicle and on the District's website. No one appeared. It was noted that the proposed budget requires the tax rate for calendar year 2023 be \$0.25 per \$100 valuation. The public hearing was declared closed.
- Budget for the fiscal year beginning January 1, 2024 . The budget proposed at the August 9, 2023 meeting was presented. The motion was made by Charles Chappell and seconded by Thomas Zdansky, that the following Budget for the fiscal year beginning January 1, 2024 and ending December 31, 2024 be adopted.

Revenues:	2024
Tax Revenues	\$1,446,489
Interest-Bank	\$ 2,706
Penalty & Interest	\$ 23,446
Machine Hire	\$ 96,702
Administrative	\$ 54,855
Miscellaneous	<u>\$ 6,258</u>
	\$1,630,456

Expenditures:	2024
Engineering Fees	\$ 8,000
Building Maintenance	\$ 2,500

Salaries	\$ 373,000
Election Expense	\$ 350
Accounting	\$ 12,000
Legal	\$ 10,000
Insurance	\$ 105,677
Tax Collection	\$ 50,000
Appraisal District	\$ 43,195
Telephone	\$ 6,000
Operating Supplies	\$ 85,000
Travel Meals	\$ 2,500
Payroll Taxes	\$ 30,000
Equipment Maintenance	\$ 35,000
Utilities	\$ 4,500
Ditch Maintenance	\$ 50,000
Professional Dues	\$ 1,000
Advertising	\$ 350
Office Supplies	\$ 10,000
Computer Consultant & GIS	\$ 7,000
Miscellaneous	\$ 7,500
Postage	\$ 650
Retirement Fund	\$ 10,500
Capital Expenditures	\$ 150,000
Infrastructure Repair & Replacement	<u>\$ 625,734</u>
	\$1,630,456

It was noted that \$150,000 is dedicated for Capital Expenditures, and \$625,734 is dedicated for Infrastructure Repair and Replacement. Following a discussion, the motion unanimously carried.

5. Tax Rate for 2023. The motion was made by Melvin Gay and seconded by Thomas Zdansky that BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1 that a tax rate of \$0.25 per \$100 valuation is adopted for calendar year 2023. Following a discussion, the motion unanimously carried.
6. Grants. Project Engineer Isaac Huacuja with Garver Engineering Firm presented a proposal on capturing grant funding for the preparation of a Master Drainage Plan and preparation of rules and guidelines for subdivision development, engineering project reviews, and subdivision development from USDA Grant. Motion made by Daniel Vassberg and seconded by Thomas Zdansky to limit the engineering development cost for the first phase of application not to exceed \$60,000.00. Following a discussion, the motion unanimously carried.
7. Financial. Infrastructure Repair and Replacement and respecting application of Capital Outlay Funds budgeted but not expended. Motion made by Glenn Wilde and seconded Charles Chappell to dedicate \$150,000 to Capital Expenditures and \$625,734 to Infrastructure Repair and Replacement in the 2024 District Budget. Following a discussion, the motion unanimously carried.

8. Cyber Security Training. All Directors viewed Cyber Security Training presented by Texas Municipal League.
9. No other matters brought before the board.
10. Motion made by Daniel Vassberg to adjourn meeting at 12:50 p.m. There being no other business, the meeting was adjourned.



Terry Galle, President



Melvin Gay, Secretary