

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On November 13, 2024, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following persons present, to-wit:

Terry Galle, President  
Melvin Gay, Secretary  
Daniel Vassberg, Director  
Glenn Wilde, Director  
Thomas Zdansky, Director  
Paul Greenhill, District Manager  
B. R. Dossett, Attorney

Directors Absent: Charles Chappell, Director  
Dan Klostermann, Director

President Galle called the meeting to order at 10:33 a.m. and presided.

1. Minutes. The Minutes of the October 9, 2024 meeting were presented. The motion was made by Daniel Vassberg and seconded by Thomas Zdansky that the minutes of the October 9, 2024 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. Audit of Fiscal Year ended December 31, 2023. Audit still not completed.
4. Lateral G. Willacy County widening and improvements between Hidalgo-Willacy Joint Venture Drain and Business 77. Status Report:
  - 4.1 1000 feet west from Simo Road. No change in status. Project still has not been put out for bids.
  - 4.2 Remainder of Project/Joint Flood Control Project TWDB No. 40069. No change in status. Still waiting on TWDB approval of the plans.
5. Projects-Master Drainage Plan-USDA Grant. No change in status. Still waiting on the USDA to act on the District's grant application.
6. Reports. Receive reports and make decisions regarding the subject of such reports:
  - 6.1 Manager:
    - (a) Work accomplished October 9, 2024 meeting. Report presented.
    - (b) Willacy County Drainage District No. 2. Report of work accomplished since the October 9, 2024 meeting presented.

6.2 Attorney. 2025 Annual Eminent Domain Report for calendar year 2024 has been submitted.

7. Financial Reports.

7.1 Financial Reports for the month of October 2024. Presented and discussed.

7.2 Financial Report for the Fiscal Year though October 31, 2024. Presented and discussed.

7.3 3<sup>rd</sup> Quarter Investment Report. Report presented at October 9, 2024 meeting reviewed in preparation of consideration of next agenda item.

7.4 Investment of District Funds. Manager Greenhill presented his report and recommendations respecting the investment of District funds in certificates of deposit issued by the District's Depository: the rate on a 4 month CD is 4.00% and the rate on a 7 month CD is 3.75%. The motion was made by Thomas Zdansky and seconded by Glenn Wilde to transfer \$2,000,000.00 from the Money Market Account to purchase one 4 month CD in the amount of \$1,000,000.00, and to purchase one 7 month CD in the amount of \$1,000,000.00. Following a discussion, the motion unanimously carried.

7.5 Payment of Accounts (M & O Account)

The motion was made by Thomas Zdansky and seconded by Thomas Zdansky that the payment of these accounts, most of which accrued in the month September 2024, be approved:

AT&T Mobile	Telephones	ACH	\$552.59
Corporate Card, Wells Fargo/Mastercard	Office/Operating/Misc.	ACH	\$2,839.96
Culligan	Water Dispenser Rental	ACH	\$40.00
Reliant Energy	Electricity	ACH	\$351.46
VTX	Internet & Phone	ACH	\$171.92
Guardian Insurance-Quarterly premium	Insurance	ACH	\$741.36
Pitney Bowes Leasing-Postage Meter	Quarterly payment	ACH	\$63.48
Santcant IT Maintenance & Service Calls	Office/Operating	ACH	250.00.
Alamo Lumber	Operating Supplies	3713	\$107.12
ATMAX Equipment Co.	Equipment Maintenance	3714	\$1,130.04
City of Lyford	Water/Sewer	3715	\$80.60
Dossett Law Office	Retainer	3716	\$150.00
Guardian Insurance	Employee Paid Insurance	3717	\$370.82
Stella Vela	Office Maintenance	3718	\$84.00
Xerox Financial-Copier Lease	Office Supplies	3719	\$266.25
Burton Companies, LLC	Operating Supplies	3720	\$185.71
Burton Pro-Billing & Funding	Operating Supplies	3721	\$265.01
Garver Engineering, LLC	Engineering Services	3722	\$2,223.00
Willacy County Treasurer's Office	Employee Health Ins.	3723	\$4,905.34
Holt	Equipment Maintenance	3724	\$3,621.18
John Deere Financial	Equipment Maintenance	3725	\$691.98
Linde Gas & Equipment, Inc.	Operating Supplies	3726	\$487.74
O'Reilly Auto Parts	Operating Supplies	3727	\$41.34
Oil a Patch Fuel & Supply, Inc.	Fuel-Operating Supplies	3728	\$435.00
Superior Alarms	Office Maintenance	3729	\$90.00

United Fire Services	Fire Extinguisher Check	3730	\$45.00
Willacy CO-OP	Operating Supplies	3731	<u>\$1,054.28</u>
Total			\$21,245.18

Following a discussion, the motion unanimously carried.

7.6 Money Market Account. The motion was made by Thomas Zdansky and seconded by Thomas Zdansky that this transfer to the M&O account be approved:

Payroll/Monthly Wages: Electronic Transfer to Payroll Account      Transfer \$35,976.14

8. Take up such other matters as may properly be brought before the Board. None.
9. Adjournment. There being no other business, the meeting was adjourned at 11:16 a.m.

  
 Terry Galle, President

  
 Melvin Gay, Secretary