

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On May 25, 2022, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Melvin Gay, Secretary
Paul Greenhill, District Manager
B. R. Dossett, Attorney

Daniel Vassberg, Director
Thomas Zdansky, Director

Absent: Charles Chappell, Dan Klostermann and Glenn Wilde

Terry Galle, President called meeting to order at 10:35 a.m. and presided,

1. Minutes. The minutes of the April 13, 2022 meeting were presented. The motion was made by Melvin Gay and seconded by Thomas Zdansky that the minutes of the April 13, 2022 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Audit Report: Audit for Fiscal Year Ended December 31, 2021. Geary Berkman, CPA, resented the audit for the fiscal year beginning January 1, 2021 and ending December 31, 2021. Following a review of the audit, the motion was made by Thomas Zdansky and seconded by Daniel Vassberg that the Audit for Fiscal Year beginning January 1, 2021 and ending December 31, 2021 be accepted. Following a discussion, the motion unanimously carried.
4. May 7, 2022 Election. Glenn Wilde and Dan Klostermann have signed the required oath of office and statement.
5. Election of Board Officers. It was noted that Water Code § 49.054 requires an election of officers after a director's election. The motion was made by Daniel Vassberg and seconded by Thomas Zdansky that Terry Galle be elected President of the Board, Glenn Wilde be elected Vice-President of the Board, and Melvin Gay be elected Secretary of the Board. Following a discussion, the motion unanimously carried. The motion was made and seconded that the election of board officers be effective at the conclusion of this meeting. Following a discussion, the motion unanimously carried.
6. Lateral G Status Report.
 - 6.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69 is in the final phase of engineering. The project is scheduled to be put out for bids sometime in July of 2022.
 - 6.2. County widening and improvement of segment between FM 1018 and Hidalgo Main Drain [Joint Flood Control Project TWDB application No. 40069.]

- (a) Status report: Still waiting on completion of the Engineering Feasibility Report. It is scheduled to be completed by June 30, 2022, The Design Phase is scheduled to be completed by September 30, 2022.
 - (b) Consider and take action on payment of required environmental/archeological study and any other required study not paid out of the grant. The County has agreed to pay half of the grant application study, which is \$25,000.00. The remaining balance of \$12,500.00 will be paid for by Willacy County Drainage District No. 1.
 - (c) Consider and take action on any other matters, if any, required of this District respecting the grant. No other action is required at this time.
7. TxDOT FM 1018 Improvement – upgrade of drain crossings at Laterals G (two rows of 5 foot x 5 foot box culverts), G-1, and C. Installation of the of the 5x5 box culverts has commended. TxDOT says that installation should be completed by June 1, 2022.
8. Equipment:
- 8.1 Caterpillar 326 Long Reach, Serial Number MFJ20042, has been delivered to Holt Equipment, Edinburg Site. The boom has to be attached. The machine should be delivered to the District by June 1, 2022.
9. Reports: Receive reports and make decisions respecting the subject of such reports including:
- 9.1 Manager:
 - (a) Work accomplished since last meeting. Lateral “ C” and Lateral “B” ditch work has been completed. Continuing with ditch mowing and preparing for 2022 Hurricane Season.
 - (b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure: HCDD No. 1 Manager says the engineering study and plans are almost complete. When completed, the project will be put for bids. No other action is required at this time.
 - (c) Willacy County Drainage District No. 2: Report on work accomplished presented. Continuing with ditch mowing and preparing for 2022 Hurricane Season.
 - 9.2 Attorney:
 - a. Annual Cyber Training. Cyber Security Training. The training requirement will be satisfied under agenda item 11..
 - b. Survey of Lateral E and sub laterals south of FM 1018. No change in status.
10. Financial Reports:
- 10.1 Investment Report for 1st Quarter of 2022. Presented.
 - 10.2 Approval of Payment of accounts for month of April 2022 and wages for May 2022. Expenditures were presented for the month of April totaling \$46,650.45 beginning with check #3028 and ending with check #3050. The motion was made by Daniel Vassberg and seconded by Thomas Zdansky that these payments for month of April 2022 be approved:


WCDD #1 Payroll	#3047	\$ 35,000.00	Wages for May
AT&T	#3028	\$ 237.50	Telephones
Alamo Lumber	#3029	\$ 53.24	Supplies

ATMAX Equipment Co.	#3030	\$	917.28	Blades
Cintas	#3031	\$	63.14	Supplies
City of Lyford	#3032	\$	69.76	Water/Sewer
Wells Fargo – Corporate Card	#3033	\$	576.64	Office/Misc./ Supplies
Culligan	#3034	\$	40.00	Water Dispenser Rental
Dossett Law Office	#3035	\$	150.00	May Retainer
Guardian	#3036	\$	375.10	Employee Paid Insurance
Holt	#3037	\$	825.00	Repairs
Johnny’s True Value	#3038	\$	229.42	Supplies
Linde Gas & Equipment Inc.	#3039	\$	109.90	Supplies
O’Reilly’s	#3040	\$	24.48	Supplies
ProBilling	#3041	\$	225.86	Supplies
Reliant	#3042	\$	312.80	Electricity
SANTCANT Services	#3043	\$	300.00	Retainer Website IT
Superior Alarms	#3044	\$	475.00	Inspection
Superior Alarms	#3044	\$	180.00	Monitoring for Fire and Alarm
Texas Water Conservation Assoc	#3045	\$	831.00	Yearly Membership Fee
VTX Telecom, LLC	#3046	\$	257.09	Phone & Internet
Willacy County	#3048	\$	4,954.83	Health Insurance
Xerox Business Solutions	#3050	\$	215.40	Ink for Plotter
Xerox	#3025	\$	316.89	Copier Rent
			\$ 46,650.45	

Following a discussion, the motion unanimously carried.

11. Cyber Security Training All Directors present and Manager Greenhill satisfied the requirement by watching the TML Cyber Security Training video.
12. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
13. Adjournment. There being no other business, the meeting was adjourned at 12:18 p.m.


 Terry Galle, President


 Melvin Gay, Secretary