

## MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On April 12, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President  
Melvin Gay, Secretary  
Paul Greenhill, District Manager  
B. R. Dossett, Attorney

Glenn Wilde, Vice President  
Charles Chappell, Director

Absent: Thomas Zdansky, Daniel Vassberg and Dan Klostermann

Terry Galle, President, called meeting to order at 10:40 a.m. and presided,

1. Minutes. The minutes of the February 8, 2023, meeting were presented. The motion was made by Charles Chappell and seconded by Melvin Gay that the minutes of the February 8, 2023 be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. May 6, 2023 Election.

3.1 Receive Secretary's report. Secretary Gay reported that all candidates are unopposed and presented a Certificate of Unopposed Status, which was accepted by President Galle.

3.2 Cancellation of Election. The motion by Melvin Gay and seconded by Glenn Wilde that this Order cancelling the election and declaring the unopposed candidates elected be adopted:

**WHEREAS**, in accordance with Acts 1969, 61st Leg., Reg. Sess., ch. 10, pgs. 22-30, as amended by Acts 1971, 62nd Leg., Reg. Sess., ch. 281, pgs. 1179-1180; Acts 1983, 68th Leg., Reg. Sess., ch. 672, pgs. 4226-4227; and Acts 2005, 79<sup>th</sup> Leg., Reg. Sess., ch. 448, pgs. 1225-1227, the Texas Water Code, and the Texas Election Code, Willacy County Drainage District No. 1 shall hold an election on May 6, 2023, at which time the required number of Directors shall be elected to fill the vacancies then-occurring on the Board of Directors as provided by law;

**WHEREAS**, at said election, two (2) Directors are to be elected to membership on the Board of Directors of Willacy County Drainage District No. 1:

Place 1	three (3) years beginning May 21, 2023;
Place 2	three (3) years beginning May 21, 2023;

**WHEREAS**, the candidates whose names are to appear on the ballot are:

Place 1	Charles Chappell
Place 2	Daniel Vassberg

**WHEREAS**, in accordance with Texas Election Code, Chapter 2, Subchapter C, it is hereby determined and found that for Place 1, only one person filed an Application for a Place on the Ballot; that for Place 2, only one person filed an Application for a Place on the Ballot; no one filed a Declaration of Write-in Candidacy; there being only one candidate for Place 1, said candidate is unopposed; there being only one candidate for Place 2, said candidate is unopposed; and no proposition is to appear on the ballot;

**WHEREAS**, in accordance with Texas Election Code § 2.51 an election may be cancelled if all filing deadlines have passed, each candidate for an office listed on the ballot is unopposed, and no proposition is to appear on the ballot.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of Willacy County Drainage District No. 1 that:

1. The regular election to fill vacancies on the Board of Directors, called and ordered by this Board to be held on May 6, 2023, is hereby canceled.
2. Each of the following unopposed candidates is hereby elected to a three-year term beginning May 21, 2023:

Place 1	Charles Chappell
Place 2	Daniel Vassberg
3. A copy of this Order shall be posted on Election Day at each polling place that would have been used in the election.

After consideration of the above Resolution and Order, it was moved and seconded that the same do pass. Thereupon, the question being called for, the following members of the Board voted AYE: Charles Chappell, Melvin Gay Terry Galle, and Glenn Wilde; the following voted NO: NONE.

#### 4. Lateral G Status Report.

##### 4.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77 / I-69.

- (a) 1000 feet east of Sino Road. The contract for this segment of the project includes replacing the existing culvert under Sino Road with one 5 foot x 5 foot box culvert. The County awarded the contract for this segment of the project to Munoz & Guzman Engineering. However, Hidalgo County Drainage District No. 1 included in the scope of work for the project discussed under item 4.2 the installation of the box culvert under Sino Road and the widening of Lateral G between Sino Road and the point where the funds ran out under the prior grant, a distance of 1000 feet, approximately. The County, Munoz & Guzman and HCDD#1 are presently discussing whether HCIDD#1 or Munoz & Guzman will do the work.
- (b) 1000 feet west of Sino Road. Fulcrum Engineering has reported it is ready to commence widening Lateral G between Sino Road and U.S. Highway 77/I-69.

- (c) F.M. 1018 to the point approximately 1000 feet east of Simo Road where widening of the drain ended. Hidalgo County Drainage District No. 1 determined that in this segment of there are high places in the drain and included in the scope of work for the project discussed under item 4.2 the removal of the high spots.
- (d) 120 feet west of U.S. 77 / I -69. There is a 72 inch diameter culvert under U.S. 77/ I-69. Approximately 100 feet west of the west frontage road there is an ag crossing. HCDD#1 included in the scope of work for the project discussed under agenda item 4.2, extending the 72 inch pipe west from the frontage road to the west side of the ag crossing, a distance of approximately 120 feet, thereby eliminating the open drain between the frontage road and the ag crossing.

4.2. County widening and improvement of segment of Lateral G between FM 1018 and Hidalgo Main Drain [Joint Flood Control Project TWDB application No. 40069.]

- (a) Status report: Hidalgo County Drainage District No. 1 is waiting for Texas Water Development Board's response to its last project scope of work submittal.
- (b) Consider and take action on any other matters, if any, required of this District respecting the grant. No action is required at this time.

5. Reports: Receive reports and make decisions respecting the subject of such reports including:

5.1 Manager:

- (a) Work accomplished since last meeting. Ditch mowing in Drainage District No. 1 area has been completed. Finished with inspection of all (31) flap gates on the Relief Channel and Lateral A. Operated and lubricated licensed Gates 625L, 626L, 632L 628L and 630L located at North Floodway. Started Santa Monica pumps and standby pumps at 626L, 628 and 630L. Preparation for hurricane season underway.
- (b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure:
  - i. Hidalgo County Drainage District No. 1 has commenced work. It is digging a bypass channel to divert water around the work site, and is constructing a coffer dam around the work site.
  - ii. Consider and take action on any matters required of this District respecting the project. No action is required at this time.
- (c) Willacy County Drainage District No. 2. Mowing continues and ditches are in good condition. The Texas Water Development Board has not yet approved the project plans.
- (d) Audit-FY ended December 31, 2022. Not presented. No action. The auditor plans to present the audit at the May 24, 2023 meeting.

5.2 Attorney:

- (a) Special Purpose District Report. Annual report was filed on March 1, 2023.
- (b) Legislation. There was a brief discussion of pending legislation that might impact the District.

6. Financial Reports:

- 6.1 Investment Report for 1<sup>st</sup> Quarter 2023. Manager presented Investment Report. Motion made by Glenn Wilde and seconded by Melvin Gay to approve report for 1<sup>st</sup> Quarter as presented. Following a discussion, the motion unanimously carried.

6.2 Receive and review financial reports for February and March 2023. Expenditures totaling \$58,800.55 for the month of February 2023 and expenditures totaling \$131,644.03 for the month of March were presented.

6.3 Approval for payment of accounts for February 2023 and March 2023 and wages for April 2023. Expenditures were presented for the month of February 2023 totaling \$58,800.55 beginning with check #3270 and ending with check #3293, for month of March 2023 and wages for April totaling \$131,644.03 be approved as presented. The motion was made by Charles Chappell and seconded by Glenn Wilde that these payments for month of February and March 2023 be approved:

WCDD #1 Payroll	#3293	\$ 35,000.00	Wages for March
AT&T	#3270	\$ 243.87	Telephones
Alamo Iron Works	#3288	\$ 155.14	Supplies
Alamo Lumber	#3272	\$ 687.15	Supplies
City of Lyford	#3273	\$ 75.19	Water/Sewer
Wells Fargo – Corporate Card	#3274	\$ 1,027.22	Office/Misc./ Supplies
Culligan	#3275	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3276	\$ 150.00	March Retainer
Guardian	#3277	\$ 421.62	Employee Paid Insurance
Holt	#3278	\$ 547.30	Machine Repair
Johnny’s True Value	#3279	\$ 198.54	Supplies
Linde	#3280	\$ 162.09	Supplies
O’Reilly’s	#3281	\$ 101.93	Supplies
Oil Patch Fuel & Supply, Inc.	#3282	\$ 665.60	Supplies
Pico Propane and Fuels	#3283	\$ 12,593.43	Fuel
ProBilling	#3284	\$ 82.82	Supplies
Reliant	#3285	\$ 302.04	Electricity
SANTCANT Services	#3286	\$ 660.00	Website IT Maintenance & Retainer
Tops(The Outdoor Power Store)	#3287	\$ 125.99	Supplies
VTX Telecom, LLC	#3289	\$ 178.78	Phone & Internet
Willacy Co-op	#3290	\$ 80.84	Supplies
Willacy County	#3291	\$ 4,983.33	Health Insurance
Xerox	#3292	\$ 316.89	Copier Rent
	Total for February	\$ 58,800.55	

WCDD #1 Payroll	#3317	\$ 35,000.00	Wages for April
AT&T	#3295	\$ 238.18	Telephones
Airs Company	#3271	\$ 142.50	A/C Serviced
Alamo Iron Works	#3296	\$ 194.20	Supplies
Alamo Lumber	#3297	\$ 181.94	Supplies
Bert Ogden Ford	#3298	\$ 28.00	Vehicle Inspections
CNA Surety- Chappell/Vassberg	#3300	\$ 270.00	Bond Insurance
City of Lyford	#3299	\$ 66.19	Water/Sewer
Core & Main	#3301	\$ 3,281.00	Pipe/Gates

Culligan	#3302	\$ 40.00	Water Dispenser Rental
Dossett Law Office	#3303	\$ 150.00	April Retainer
Garver, LLC	#3304	\$ 1,029.00	Engineer Fees
Guardian	#3305	\$ 339.94	Employee Paid Insurance
Hidalgo County Drainage Dist.1	#3306	\$ 64,504.40	2022 Ditch Maintenance
Holt	#3307	\$ 2,073.11	Machine Repair
Johnny's True Value	#3308	\$ 147.93	Supplies
ProBilling	#3310	\$ 189.03	Supplies
Reliant	#3311	\$ 308.73	Electricity
SANTCANT Services	#3312	\$ 300.00	Website IT Maintenance & Retainer
Seiver Implement Company	#3313	\$ 32.74	Supplies
T & W Tire	#3315	\$ 7,977.68	Tire/Repair
VTX Telecom, LLC	#3316	\$ 178.78	Phone & Internet
Stella Vela	#3294	\$ 80.00	Housekeeping
Stella Vela	#3314	\$ 88.00	Housekeeping
Willacy County	#3318	\$ 4,982.57	Health Insurance
Willacy County Appraisal Dist.	#3319	\$ 9,542.40	2 <sup>nd</sup> Quarter Allocation
Mary Helen D. Woods	#3309	\$ 40.84	Reimbursement overpayment Ins.
Xerox	#3320	\$ 316.89	Copier Rent
Total for March		\$131,644.03	

Following a discussion, the motion unanimously carried.

7. Take up such other matters as may properly be brought before the Board. No other matters were brought before the board.
8. Adjournment. There being no other business, the meeting was adjourned at 11:40 a.m.

  
 Terry Galle, President

  
 Melvin Gay, Secretary