

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On October 11, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Melvin Gay, Secretary
Daniel Vassberg, Vice President
Charles Chappell, Director

Thomas Zdansky, Director
Dan Klostermann, Director
Paul Greenhill, District Manager
B. R. Dossett, Attorney

Absent: Glenn Wilde

Terry Galle, President, called the meeting to order at 10:25 a.m. and presided.

1. Minutes. The minutes of the September 13, 2023, meeting were presented. The motion was made by Charles Chappell and seconded by Thomas Zdansky that the minutes of the September 13, 2023 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. Lateral G.
 - 3.1 Willacy County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69. Hidalgo County Drainage District No. 1 will be doing all the work. Work will commence when the TWDB approves the plans. The plans have been submitted to the TWDB. There was a power point presentation reviewing the work to be done respecting items (a) through (e):
 - (a) 1000 feet east of Simo Road and upgrade of Simo Road Crossing
 - (b) 1000 feet west of Simo Road
 - (c) Removal of high points between FM 1018 and 1000 feet east of Simo Road
 - (d) Simo Road crossing upgrade
 - (e) Piping 120 feet, more or less, west from west U.S. Highway 77/I-69 right-of-way line
 - 3.2 Willacy County widening and improvement of segment between FM 1018 and Hidalgo Main Drain [Joint Flood Control Project TWDB application No. 40069].
 - (a) Status Report: The County advised that the plans have been submitted to the TWDB. Waiting on TWDB's response. There was a power point presentation reviewing the work to be done. It was noted that the detention basin has been dropped from the project.
 - (b) Consider and take action on any matters, if any, required of the District respecting the grant. No discussion. No action required.

- 3.3 Construction of Detention Basin south of FM 1018. The detention basin has been deleted from the project. The County now refers to the detention basin as Phase 2 and says it will apply for a grant for the construction of the detention basin. This item will be removed from the agenda pending action by the County.
4. Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure / repair.
 - 4.1 Status report. Manager reported Weir No. 4 is in service now. Some work remains. The filling in the bypass dam is in progress; installation of the rip-rap has not commenced. A video of the work accomplished to date was presented. Director Chappell reported that he had met the contractor and was advised that although the weir looks like the one that failed, the middle section is anchored much better.
 - 4.2 Consider and take action on any matters required of this District for the replacement of Weir No. 4. No discussion. No action.
5. Physical Plant:
 - 5.1 Construction of Equipment Shed. Bids have not been requested. No action.
 - 5.2 Roof Extension to North Maintenance Building. Bids have not been requested. No action.
6. USDA Grant.
 - 6.1 Status report. Garver Engineering has not completed the grant application.
 - 6.2 Consider and take action on any matters required of the District respecting Grant. Nothing to consider. No action taken.
7. Reports: Receive reports and make decisions respecting the subject of such reports including:
 - 7.1 Manager:
 - (a) Work accomplished since last meeting. Completing ditch mowing on Lateral L.
 - (b) Willacy County Drainage District No. 2. Willimar Drain Widening- TWDB project No. 40088-088. Work is almost up to access route 8 crossing.
 - (c) Equipment: 2023 MowerMax. No change in tentative delivery date. Dealer says the machine will be delivered before the end of 2023.
 - 7.2 Attorney.
 - (a) Cyber-Security Awareness Training. Not mandatory for Directors who do not use the District's computers.
 - (b) May 4, 2024 Election. The required notice of deadline to file for a place on the ballot has been completed and posted. The Candidate Information Packet for the 2024 election has been prepared and is available on the District's website.
 - (c) Eminent Domain Report. The report period begins November 1.

(d) Lateral G-License Agreement and Grant of Right-of-Way for Sanitary Sewer Lines, dated August 9, 2023, to Sebastian Municipal Utility District and Willacy County. The license agreement was submitted to the County and Utility District in late August, 2023. There has been no response from either the County or Utility District.

8. Financial Reports:

8.1 Investment report for third Quarter 2023: Presented. The motion was made by Thomas Zdansky and seconded by Melvin Gay to approve the 3rd Quarter Investment report as presented. Following a discussion, the motion unanimously carried.

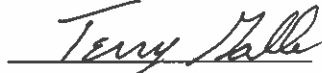
8.2 Financial reports for September 2023 totaling \$104,786.65. Presented and reviewed.

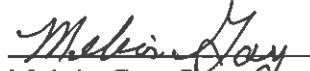
8.3 Approval for payment of accounts for September 2023 and wages for October 2023 Expenditures were presented for the month of September 2023 totaling \$104,786.65 beginning with check #3452 and ending with check #3476, and wages for October 2023 were presented. The motion was made by Thomas Zdansky and seconded by Daniel Vassberg that these payments for month of September 2023 and wages for October 2023 be approved:

Willacy County	#3452	\$3.12	Health Insurance
AT&T	#3453	\$245.25	Telephones
Atmax Equipment Co.	#3454	\$229.48	Machine supplies
City of Lyford	#3455	\$69.88	Water/Sewer
Corporate Card	#3456	\$4,538.14	Office/Operating/Miscellaneous
Dossett Law Office	#3457	\$735.00	October Retainer & Legal Fees
Guardian	#3458	\$380.78	Employee Paid Insurance
Holt	#3459	\$209.30	Machine Repair
John Deere Financial	#3460	\$95.89	Repairs
Johnny's True Value	#3461	\$159.90	Supplies
ProBilling – Burton's	#3462	\$813.57	Operating Supplies
Reliant	#3463	\$295.61	Electricity
SANTCANT Services	#3464	\$300.00	Website IT Maintenance & Retainer
Stella Vela	#3465	\$84.00	Office Maintenance
Superior Alarms	#3466	\$50.00	Trip for Testing Smoke Detectors
VTX Telecom, LLC	#3467	\$178.78	Phone & Internet
WCDD #1 Payroll	#3468	\$35,000.00	Wages for October
Culligan	#3469	\$40.00	Water Dispenser Rental
PSI JF Petroleum Group, Inc.	#3470	\$450.00	Repairs on DSL Pump
Pico Propane and Fuels	#3471	\$10,040.99	Dyed Diesel
TML– Intergovernmental Risk	#3472	\$27,245.22	Liability/Property/Worker's Comp
Triple Steel Supply Co.	#3473	\$185.70	Operating Supplies
Victor Ins. Managers LLC	#3474	\$13,473.43	Windstorm Insurance
Willacy Co. Appraisal Dist.	#3475	\$9,696.37	4th Quarter Allocation
Xerox Financial	#3476	<u>\$266.25</u>	Copier Rent
Total for September 2023		\$104,786.65	

Following a discussion, the motion unanimously carried.

9. Take up such other matters as may properly be brought before the Board.
10. Adjournment. Motion made by Melvin Gay to adjourn seconded by Charles Chappell to adjourn meeting at 11:25 a.m. There being no other business, the meeting was adjourned.


Terry Galle, President


Melvin Gay, Secretary