

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On October 13, 2021, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Glenn Wilde, Vice President
Daniel Vassberg, Director
B. R. Dossett, Attorney
Paul Greenhill, District Manager

Melvin Gay, Secretary
Thomas Zdansky, Director
Charles Chappell, Director

Absent: Dan Klostermann

Terry Galle, President called meeting to order at 10:30 a.m. and presided,

1. Minutes. The minutes of the September 15, 2021 meeting were presented and reviewed. The motion was made by Thomas Zdansky and seconded by Glenn Wilde that the minutes of the September 15, 2021 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. There was no audience. No one submitted a public comment.
3. Lateral G Status Report.
 - 3.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77/I-69. The County still has not advised when work will commence.
 - 3.2. County widening and improvement of segment between FM 1018 and Hidalgo Main Drain.
 - a. Status: No change in stats since the August 11, 2021 meeting.
 - b. Consider and take action on any matters to finalize grant. No action required at this time.
4. TxDOT FM 1018 Improvement – Status report on upgrade of drain crossings. A pre-construction meeting is scheduled for tomorrow. Work should commence in November or December 2021.
5. Lateral E, Lateral E-1, and Lateral E-2 in Share 2. Consider and take action to engage surveyor to prepare a description of the drains. No action
6. Gate 630-L (Fred Gate) – Pump. The pump should be delivered any day—perhaps today or tomorrow.
7. Reports: Receive reports and make decisions respecting the subject of such reports including:
 - 7.1 Manager:

- (a) Work Accomplished: District has completed all ditch work; the Santa Monica Pumping station repairs and improvements have all been completed and continuing with mowing.
- (b) Hidalgo-Willacy Joint Venture Drain – Weir No. 4 failure: Hidalgo County Drainage District No. 1 has advised that the plans for the replacement weir have been approved
- (c) Willacy County Drainage District No. 2: Continuing ditch mowing
- (d) Equipment – Brush Cutter: Mower Max No. 2. No change in status—tentative delivery is still February 2022.
- (e) Equipment - 326 Caterpillar long reach excavator. Holt has advised that the machine will probably not be delivered until January or February.2022.
- (f) Equipment – 2017 JD 6145 with Tiger 60 inch mower: The gear box on the Tiger mower failed and had to be repaired.

7.2 Attorney: All matter discussed under other agenda items.

8. Financial Reports:

8.1 Quarterly Report: 3rd Quarter 2021 Investment Reports presented and reviewed. The motion was made by Glenn Wilde and seconded by Melvin Gay to accept report as presented. Following a discussion, the motion unanimously carried.

8.2 Receive and review financial reports for the month of September 2021. Presented and reviewed

8.3 Approval for payment of accounts for month of September 2021 and wages for October 2021. The motion was made by Thomas Zdansky and seconded by Charles Chappell that the expenditures, for September 2021 and wages for October 2021, beginning with check number 2854 and ending with check number 2880 for \$66,920.92 be approved as presented. Following a discussion, the motion unanimously carried.

September Expenditures:

WCDD #1 Payroll	#2879	\$ 30,000.00	Wages for October
AT&T	#2856	\$ 245.00	Telephones
Alamo Lumber	#2857	\$ 410.14	Supplies
Anderson	#2858	\$ 1,552.69	Repair
Cintas	#2859	\$ 63.14	Supplies
City of Lyford	#2860	\$ 70.63	Water/Sewer
Wells Fargo – Corporate Card	#2861	\$ 1,363.83	Office/Misc./ Supplies
Culligan	#2862	\$ 40.00	Water Dispenser Rental
Diego’s Tire Service	#2863	\$ 80.00	Repair
Dossett Law Office	#2864	\$ 150.00	October Retainer
Dossett Law Office	#2855	\$ 1,471.65	Legal Fees
Ruben Garcia	#2854	\$ 569.70	Reimbursement Insurance
Guardian	#2865	\$ 263.79	Employee Paid Insurance
Interstate Billing Service – Rush	#2866	\$ 1,931.62	Truck Repair
Johnny’s True Value	#2867	\$ 362.52	Supplies
O’Reilly’s	#2868	\$ 45.15	Supplies
Oil Patch Fuel & Supply, Inc.	#2869	\$ 249.60	Supplies
Praxair Linde Gas & Equipment	#2870	\$ 289.04	Supplies

ProBilling	#2871	\$	42.95	Supplies
Raymondville Chronicle	#2872	\$	249.90	Advertise - Tax Rate
Reliant	#2873	\$	258.28	Electricity
SANTCANT Services	#2874	\$	300.00	Website IT
TML Intergovernmental Risk	#2876	\$	21,626.80	Insurance
T & W Tire	#2875	\$	547.72	Tires – Back Hoe
VTX Telecom, LLC	#2878	\$	163.91	Phone & Internet
Willacy County	#2880	\$	4,000.00	Health Insurance
Xerox	#2852	\$	<u>316.89</u>	Copier Rent
			\$ 66,920.92	


9. Website - District archival policy for minutes and agendas published on the District's website. The motion was made and seconded that the District publish on its website only the agendas and minutes for the current calendar year, and the immediately past calendar year. Following a discussion, the motion unanimously carried.
10. Interlocal Cooperation Contract Regarding Discharge of Storm Water into Lateral L, dated February 20, 2020, between the District and the City of Lyford. The City requested permission to discharge storm water into Lateral L on February 20, 2020. Due to the COVID pandemic, the contract was not approved prior to it being finalized on March 23, 2020. It was filed in the Willacy County Deed Records on March 25, 2020. The motion was made and seconded that the Interlocal Cooperation Contract Regarding Discharge of Storm Water into Lateral L, dated February 20, 2020 be approved, and the signing of the contract by President Vassberg on March 23, 2020 be ratified. Following a discussion, the motion unanimously carried.
11. April 11, 2018 conveyance to Willacy County Drainage District No. 2 of 8.88 acres in Lot 1, Raymond Town & Improvement Company Subdivision that was erroneously conveyed to this District. The Board authorized the preparation of a Quit Claim Deed and President Vassberg signed the Quit Claim Deed on April 16, 2018, and it was filed in the Willacy County Deed Records on April 17, 2018. However the Quit Claim was not submitted to the Board for its approval. The motion was made and seconded that the conveyance to Willacy County Drainage District No. 2 of the 8.88 acres out Lot 1, Raymond Town & Improvement Company Subdivision erroneously conveyed to this District, be approved and the signing of the Quit Claim Deed by President Vassberg on April 16, 2018, be ratified. Following a discussion, the motion unanimously carried.
12. Correction of item 10 of May 24, 2021 minutes. It was noted that although Gate 628L is the gate where Lateral A discharges into the Floodway, item 10 of the May 24, 2021 minutes is erroneously titled "Lateral A at Gate 630L (Fred Gate)" The motion was made and seconded that the reference to Lateral A be deleted from item 10 of the May 24, 2021 minutes. Following a discussion, the motion unanimously carried.
13. Clarify item 7.1 (d) of April 14, 2021 minutes. It was noted that item 7.1 (d) erroneously reports that the pumping pads have been "installed," whereas it should state that the pumping

pads have been "completed." The motion was made and seconded that item 7.1 (d) of April 14, 2021 minutes be amended and corrected to read: "Pumping pads for 626L (Smith Gate), 628L (Lateral A), and 620L (Fred Gate) have been completed." Following a discussion, the motion unanimously carried.

14. Take up such other matters as may properly be brought before the Board. Director Zdansky noted the shortages and disruptions to the supply chain due to COVID and Federal Government economic policies, and inquired whether the District should increase its inventory of parts, fuel filters, oil filters, and other items necessary to keep the District's machines and vehicles in operation. Manager reported on his actions to insure that the District has a sufficient supply of fuel filters, oil filters, and other items necessary to keep the District's machines and vehicles in operation. Whereupon, the meeting was adjourned.



Terry Galle, President



Melvin Gay, Secretary