

MINUTES OF WILLACY COUNTY DRAINAGE DISTRICT NO. 1

On December 13, 2023, the Board of Directors of Willacy County Drainage District No. 1 met at the District's office in Lyford, Texas, after having given notice thereof as provided by law, with the following person's present, to-wit:

Terry Galle, President
Glenn Wilde, Vice President
Dan Klostermann, Director
Daniel Vassberg, Director
B. R. Dossett, Attorney

Melvin Gay, Secretary
Thomas Zdansky, Director
Charles Chappell, Director
Paul Greenhill, District Manager

Directors Absent: None

Terry Galle, President, called the meeting to order at 10:40 a.m. and presided.

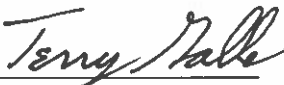
1. Minutes. The minutes of the November 8, 2023, meeting were presented. The motion was made by Dan Klostermann and seconded by Melvin Gay that the minutes of the November 8, 2023 meeting be approved. Following a discussion, the motion unanimously carried.
2. Public Comment Period. No one appeared. No comments were submitted by email or fax.
3. 2024 Holiday Schedule. Motion made by Dan Klostermann and seconded by Melvin Gay to approve the 2024 Holiday Schedule. Following a discussion, the motion unanimously carried.
4. Executive Session pursuant to Section 551.074 of the Government Act to deliberate the evaluation, duties, discipline, or dismissal of a public officer or employee, including a discussion of salary scales for specific employees. Entered in executive session at 10:50 a.m. to discuss 2023 bonuses. The motion
5. Reconvened from executive session at 10:58 a.m. to consider and act on employee end of year 2023 bonuses. The motion made by Charles Chappell and seconded by Glenn Wilde to give each employee a 40 hour bonus for the year 2023. Following a discussion, the motion unanimously carried.
6. Lateral G Status Report.
 - 6.1 County widening and improvement between east line of Block 28, GCIC and U.S. Highway 77 / I-69. Hidalgo County Drainage District No. 1 will be the contractor for all this project. Waiting for Texas Water Development Board approval for plans for (a) through (e):
 - (a) 1000 feet east of Simo Road and upgrade of Simo Road Crossing.
 - (b) 1000 feet west of Simo Road.
 - (c) Removal of high points between FM 1018 and 1000 feet east of Simo Road.
 - (d) Simo Road crossing upgrade. Work has not commenced.

- (e) Piping 120 feet west of U.S. 77 / I-69.
- 6.2 Willacy County widening and improvement of segment between FM 1018 and Hidalgo Main Drain and construction of Detention Basin south of FM 1018 [Joint Flood Control Project TWDB application No. 40069].
 - (a) Status Report: The Texas Water Development Board has completed its review of the Engineering Feasibility Report and submitted a list of items it requires before it will give its approval.
 - (b) Consider and take action on any matters, if any, required of the District respecting the grant. No action required at this time.
- 7. Hidalgo-Willacy Joint Venture Drain - Weir No. 4 failure.
 - 7.1 Status report. Has been completed and in service
- 8. USDA Grant.
 - 8.1 Status report. Garver Engineering has not completed the Grant application waiting for a response.
 - 8.2 Consider and take action on any matters required of the District respecting Grant. No action required at this time.
- 9. Reports: Receive reports and make decisions respecting the subject of such reports including:
 - 9.1 Manager:
 - (a) Equipment. All equipment is being brought in for end of year maintenance.
 - (b) Willacy County Drainage District No. 2. Manager reported the contracting work for WCDD#2 for TWDB project No. 40088 ditch digging at this point has been dug from FM 1420 to the outfall at Weir No. 2. Nxt work will be to upgrade ditch crossings and installatiopn of field drains.
 - (c) Equipment-Brushcutters: Delivery date for the new 2023 MowerMax is for December 2024.
 - (d) License Agreement & Grant of Right-of-Way for Sanitary Sewer Lines to Sebastian Municipal Utility District and Willacy County. License Agreement has been signed. Fees have been paid, just waiting for filed agreement copy.
 - 9.2 Attorney.
 - (a) Eminent Domain Report.
- 10. Financial Reports:
 - 10.1 Receive and Review financial reports for November 2023 expenditures totaling \$77,666.80.
 - 10.2 Approval for payment of accounts for November 2023. Expenditures were presented for the month of November 2023 totaling \$77,666.80 beginning with check #3513 and ending with check #3529, and wages for December 2023 be approved as presented. The motion was made by Glenn Wilde and seconded by Thomas Zdansky that these payments for month of November 2023 be approved:

Alamo Iron Works	#3513	\$52.20	Supplies
AT&T	PD ACH	\$232.91	Telephones
Alamo Lumber	#3514	\$12.78	Supplies
Atmax Equipment Co.	#3515	\$4,969.59	Repairs for Mower Max
City of Lyford	#3516	\$74.13	Water/Sewer
Corporate Card	PD ACH	\$6,000.00	Office/Operating/Miscellaneous
Corporate Card	PD ACH	\$3,998.89	Office/Operating/Miscellaneous
Culligan	PD ACH	\$40.00	Water Dispenser Rental
Diego's Tire Service	#3517	\$15.00	Repair Tires
Dossett Law Office	#3518	\$150.00	December Retainer
Dossett Law Office	#3518	\$1,310.00	Legal Fees November & December
Garver Engineering	#3519	\$3,665.44	Engineering Fees
Gerber Life Insurance	#3520	\$1,046.90	Life Insurance
Guardian	#3521	\$383.54	Employee Paid Insurance
Guardian	#3530	\$1,556.25	Employee Life Insurance
Holt	#3522	\$702.29	Repairs/Maintenance
Johnny's True Value	#3523	\$179.46	Supplies
O'Reilly	#3524	\$79.98	Supplies
PSI JF Petroleum Group, Inc.	#3531	\$484.50	Pump Repairs
Pico Propane and Fuels	#3532	\$5,764.20	Fuel
ProBilling - Burton's	#3525	\$210.14	Operating Supplies
Pitney Bowes	PD ACH	\$62.48	Postage
Reliant	PD ACH	\$401.86	Electricity
SANTCANT Services	PD ACH	\$300.00	Website IT Maintenance
			Retainer
Triple S Steel Supply Co.	#3533	\$21.06	Supplies
Stella Vela	#3526	\$504.00	Office Maintenance
WCDD #1 Payroll	#3527	\$35,000.00	Wages for December
Willacy County	#3528	\$9,915.70	Health Insurance
Xerox Financial	#3529	\$532.50	Copier Rent - 2 Months
Total		\$77,666.80	

Following a discussion, the motion unanimously carried.

11. Take up such other matters as may properly be brought before the Board. None.
12. Adjournment. There being no other business, the meeting was adjourned at 11:00 a.m.


 Terry Galle, President


 Melvin Gay, Secretary